

GENERAL USAGE POLICY FOR THE OLD BOURBON GYM

1. Programmed School Activities have priority over private rentals for use of the gym.
2. No alcohol, tobacco, controlled substances, pets, or weapons are allowed.
3. Shoes must be of a type that do not mar or damage flooring.
4. Safety of participants and spectators is of the highest priority. Any actions that jeopardize the safety of anyone in the building will not be tolerated.
5. No wheeled equipment (exception of wheelchairs) will be allowed in the facility. (No bikes or skateboards, etc.)
6. Groups will ensure that children and teens are properly supervised. Children or teens should not be left unattended, whether inside or outside the facility, without an adult. Children are not allowed to roam or use the building without an adult present in the building.
7. An application for use of the old gym must be completed and approved before using the facility. At the time the application is completed, a refundable security deposit of \$200 and a minimum rental fee of \$125 (for 2 hours) will be required. The rental fee is an additional \$50 for each hour beyond the first two. If building heat is not required for the event, the basic rental fee is \$100 for the two hour minimum. Your date will not be guaranteed until these fees have been paid. The deposit check will be held and returned to the applicant if the building is left clean and undamaged.
8. A custodian from Triton School Corporation will open and lock the facility at the times indicated on the application.
9. All groups who rent the building are responsible for leaving the facilities in the same condition they were found. The applicant will be financially responsible for any damage done to the facility and/ or equipment. Everything must be left in the original condition of the building for the deposit to be returned.
10. Please report any equipment that is not working properly. Any damage done to the facility (accidentally or on purpose) must also be reported.
11. Please remember to remove all trash (including bathroom trash) from the premises.
12. The custodian will inspect the facility when he/she locks the doors at the end of the event. If everything is found in satisfactory condition, the deposit check will be returned.

Certain activities conducted by groups using the facility may require additional security measures or pose an additional risk or cost to the facilities, participants, or others. If, in the discretion of Triton Schools, a group is reasonably anticipated to need additional security measures to ensure safety for its event, the group will be required to pay for and deposit, in advance, the anticipated cost of the additional security and safety measures before the event will be scheduled. If, in the discretion of Triton Schools, a group's intended use of the facility has a higher likelihood of excessive utilities consumption, wear and tear, or potential damage to the facility, the group will be required to pay an additional security deposit in the amount of the reasonably anticipated cost of the damage, wear and tear or utilities usage.

Thank you for supporting our "Friends of the Old Gym" organization. You'll be experiencing the historic flavor of the Old Bourbon Gym at your event.