

TRITON SCHOOL CORPORATION  
ADMINISTRATION OFFICE  
100 TRITON DRIVE  
BOURBON, IN 46504-1801

**\*\*\* BOARD MINUTES \*\*\***

**Work Session, Finance Meeting, Reorganization & Regular Sessions      January 14, 2019**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a Work Session at 6:15 PM; a Board of Finance Meeting at 6:50 PM, and for Reorganization and Regular Sessions at 7:00 PM, in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on January 14, 2019.

Members Present:      Mrs. Terri Barnhart, Mr. Kevin Boyer, Mr. Ken Miller, Mr. Steve Stichter, and Mr. Wes Rettinger were present for all of the meetings.

Members Absent:      None.

Others Present:      Mr. Jeremy Riffle – Superintendent, Mr. Tom McFarland – Business Manager, Mrs. Anita Haines – Corporation Receptionist, Mrs. Christine Cook – Elementary Principal, Mr. Robert Ross – Jr./Sr. High School Principal, Mrs. Melissa LaShure – Director of Curriculum and Assessment, and including the attached list of staff, students, and patrons.

**\*\*\* WORK SESSION \*\*\***

The Work Session was called to order at 6:15 PM.

TOPICS OF DISCUSSION: Roles and protocol.

No other subject matter was discussed during the work session other than the subject matter specified in the public notice.

Adjournment      The work session adjourned at 6:49 PM.

**\*\*\* BOARD OF FINANCE \*\*\***

The Board of Finance meeting was called to order at 6:50 PM.

Elections      Mr. Miller made a motion to elect Mrs. Barnhart as the President of the Board of Finance. Mr. Stichter seconded the motion and it carried 4-0.

Mr. Miller made a motion to elect Mr. Stichter as the Vice-President of the Board of Finance. Mrs. Barnhart seconded the motion and it carried 4-0.

Investment Report      Mr. McFarland reviewed investments held by the Corporation and he stated that we have a total of \$4,598,467.68 in funds that are available. He apprised the Board of the Cancellation of Old Outstanding Checks Report, one in the amount of \$28.00 and the other in the amount of \$65.15, and he requested approval. Mr. Boyer made a motion to accept the Investment Report as presented and to approve the cancellation of the old checks that were previously mentioned. Mr. Stichter seconded, and the motion carried 4-0.

Adjournment      The meeting adjourned at 6:53 PM.

\*\*\* REORGANIZATION SESSION \*\*\*

Oath of Office Mr. McFarland administered the "Oath of Office" to newly elected members, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter; and to Mr. Wes Rettinger who is completing the remainder of the term of office through December 31, 2022, for Mrs. Amy Middaugh.

Mr. Riffle called the Reorganization Session to order and he requested nominations for Officers of the Board.

Election of Officers Mr. Stichter moved to elect Mrs. Barnhart as President. Mr. Boyer seconded the motion and it carried unanimously.

Mr. Miller made a motion to elect Mr. Boyer as Vice-President. Mr. Stichter seconded the motion and it carried 5-0.

Mr. Boyer moved, Mr. Miller seconded, and the motion carried unanimously, to elect Mr. Stichter as Secretary.

Meeting Date, Time & Location By consensus of the Board, all regular meetings will continue to be held in the Administration Office at 7:00 PM, on the second Monday of the month.

Appointments **TREASURER:** Mr. Stichter made a motion to appoint Mr. Tom McFarland as the Corporation Treasurer. Mr. Boyer seconded the motion and it carried unanimously.

**ATTORNEY:** Mr. Stichter moved, Mr. Boyer seconded, and the motion carried 5-0, to retain the services of Mr. Timothy S. Shelly, Esquire, from the law firm Warrick and Boyn, LLP, as the Corporation Attorney. The firm's law office is located at 121 West Franklin Street, Suite 400, Elkhart, Indiana.

**ISBA DELEGATE/LEGISLATIVE LIAISON:** Mr. Boyer made a motion to appoint Mr. Stichter as the ISBA Delegate/Legislative Liaison. Mr. Miller seconded the motion and it carried 5-0.

**STUDENT HANDBOOK COMMITTEE:** Mr. Miller made a motion to appoint Mr. Rettinger as the Board representative on the Elementary Student Handbook Committee and on the Jr./Sr. High Student Handbook Committee. This was followed by a second from Mr. Stichter. The motion carried 5-0.

**TEXTBOOK ADOPTION COMMITTEE:** Mr. Stichter moved, Mr. Miller seconded, and the motion carried 5-0, to appoint Mrs. Barnhart as the Board representative for the Elementary Textbook Adoption Committee, and for the Jr./Sr. High Textbook Adoption Committee.

**BOARD POLICY REPRESENTATIVES:** Mr. Stichter made a motion to appoint Mrs. Barnhart as the Board Policy Representative. This was followed by a second from Mr. Miller. The motion carried 5-0.

Board Salaries Mr. Stichter made a motion to establish the annual salary of \$1,850.00 for Board Members and to grant Board members the option of signing a waiver allowing individual members to accept a lesser annual salary which is to be determined by the individual member. Mr. Miller seconded the motion and it carried 5-0.

Conflict of Interest Forms Mr. Riffle informed the Board that each of them will need to sign a Uniform Conflict of Interest Disclosure Statement.

Adjournment Mrs. Barnhart declared the meeting adjourned at 7:07 PM.

\* \* \* \* **REGULAR SESSION** \* \* \* \*

Mrs. Barnhart called the Regular Session to order at 7:07 PM.

Consensus  
Agenda

Mr. Stichter made a motion to approve accounts payable vouchers #5012 - #5146 and #16 – 57 in the amount of \$809,784.49, payrolls #25 – #26 in the amount of \$375,982.27, and to approve the voided vendor check #30256 in the amount of (-\$79.03) for a grand total of \$1,185,687.73; and to approve the minutes of the regular session that was held on December 11, 2018. Mr. Boyer seconded the motion and it carried 5 – 0.

Patrons'  
Comments

There were no patrons' comments.

Student  
Recognition

The following students were recognized for their achievements:

- HNAC All Conference, Indiana Football Coaches Association Class 1A All State, AP All State: Delano Shumpert
- Indiana Football Coaches Association Class 1A All State: Connor Ousley- Lineman; James Snyder – Quarterback; and Tye Orsund – Defensive
- Hoosier North Athletic Conference - All Conference: Tye Orsund, Connor Ousley, Delano Shumpert, Billy Smith, and James Snyder
- Honorable Mention: Andrew Parker

Personnel

Mr. Stichter moved, Mr. Boyer seconded, and the motion carried 5-0, to approve the following personnel items:

- Accept the resignation of Mr. Ronald Brown as a Secondary Teacher, Varsity Football Coach, and Varsity Assistant Wrestling Coach effective on December 21, 2018;
- Accept the resignation of Mrs. Rhonda Hostetler as a Primary Special Education Teacher, effective on January 17, 2019;
- Hire Mr. Zachary Shafer as a Computer Technician; and
- Hire Mrs. Beth Linvill and Mrs. Heather Chupp as Crossing Guards with a daily stipend amount of \$15.00 per day.

Corporation Policy –  
First Reading

Mr. Riffle apprised the Board of the new Corporation policies, revisions, and replacements to existing policies as per the recommendation of NEOLA.

Other  
Business

Mr. Boyer moved to approve Mr. Riffle's recommendation allowing sixth grade students to take an out-of-state field trip to Medieval Times in Schaumburg, Illinois, on March 15, 2019. Mr. Stichter seconded the motion and it carried 5 – 0.

Mr. Miller made a motion to approve the Resolution to Transfer Amounts from Education Fund to the Operations Fund. Mr. Rettinger seconded the motion and it carried unanimously.

Mr. Stichter moved to approve the Interest Resolution which allows any funds earned as interest on the Operations fund, including the Operations Fund's pro rata share of interest earned on the investment of total money on deposit, to the Education Fund. Mr. Boyer seconded the motion and it carried 5 – 0.

Mr. Boyer moved, Mr. Stichter seconded, and the motion carried unanimously, to approve the list of End-of-Year Appropriation Transfers.

Mr. Stichter made a motion to approve establishing a savings account with Teachers Credit Union and to approve Mr. Riffle and Mr. McFarland as authorized signers for the account. Mr. Rettinger seconded the motion and it carried 5-0.

Other  
Business  
(Cont.)

Mr. Miller moved to approve the out-of-state field trip request from Mrs. Dawn Slein allowing students from the AP Biology class and the PLTW Medical Innovation students to travel to the Sam Rhine Conference at Lake Shore High School in Stevensville, Michigan, on March 4, 2019. Mr. Rettinger seconded the motion and discussion occurred. The motion carried 5 – 0.

Mr. Ross gave a Power Point presentation on Graduation Pathways which identifies new requirements for students to graduate.

Superintendent's  
Report

Mr. Riffle identified the following core values that have been recognized since the previous meeting:

**Continuous Improvement:** All employees in the Corporation were invited to attend the morning session of the professional development that was provided on January 7. The training was on Suicide Prevention (Bowen Center QPR - Question Persuade Refer), Responsibility Centered Discipline Review and is a State required training session.

The topics of the afternoon session for the Elementary staff was on Child Abuse and Neglect Training using Second Step which was purchased with funds from the Counseling Grant and then the staff was involved in a Reflex Math Webinar. Staff will have a 30 day free trial to see if this is a quality program and decide if it is a more comprehensive program than Moby Max Facts Practice and Xtra Math.

In the afternoon, the Jr./Sr. High School staff reviewed Give'em Five scenarios, the School Safety Plan, and supervision expectations. They also received updated information about SLC's.

**Shared Leadership:** Mr. Riffle expressed his gratitude for the coaches who took the proper steps on Saturday to ensure that campus safety is maintained, Chief Bill Martin from the Bourbon Police Department, Officers Lourdes Lemler and Dave Caswell from the Indiana State Police, along with Mr. Josh Van Houten, Mrs. Christine Cook, and Mr. Mason McIntyre for taking time on Sunday to either meet with or assist law enforcement.

**Social Responsibility:** Drug dogs performed a search on Sunday while they were here and Mr. Riffle was pleased to report that there was nothing found in our locker searches.

**Accountability:** Triton led Marshall County and surrounding schools with a 98.51% State Graduation Rate. Other schools in our county and surrounding counties included: Culver at 97.83%, Tippecanoe Valley at 95.92%, Rochester at 95.04%, Bremen at 93.46%, Warsaw at 92.31%, Plymouth at 91.67%, Oregon Davis at 80%, and Argos at 79.55%.

**High Expectations:** Our teachers and administrators set high expectations in the buildings in an effort to continue to grow and reach Corporation goals. I am proud of our High School and their recently shared graduation rates. I am also proud of the continued progress seen in our Elementary Middle of the Year Scores. We will continue to uphold high expectations for our students and our teachers by encouraging them, coaching them, and measuring good instruction. What we permit, we promote.

**Evidence Based Decision Making:** Class schedules and class placements continue to take place at the Elementary and Jr./Sr. High School. A large amount of data is used to ensure students are placed in the proper classes for social/emotional reasons, to be certain that students receive the correct number of credits to meet graduation requirements, and interest is taken into account as we continue to try to stretch students and help them find their passions.

**Alignment:** Administrators, as well as teachers, aligned their Student Learning Objectives to Board goals as we continue to try to align Corporation goals with Building level goals that mirror our goals for students.

Patrons'  
Comments

There were no patrons' comments.

Building Reports

Mrs. Cook gave an update on events at the Elementary.

Mr. Ross reported on events at the Jr./Sr. High School. He requested permission from the Board allowing the Jr./Sr. High School schedule be altered so that SLC's can be implemented each week on Tuesday and Thursday, instead of only on Thursday each week. By consensus, the Board approved Mr. Ross's request for the schedule change.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Barnhart declared the meeting adjourned at 8:17 PM.

Mr. Steve Stichter, Secretary

Approved: February 11, 2019

President: *Lee Barnhart*

Secretary: *Steve Stichter*

*Kevin R. Boer*

*Wm M. A. J.*

*Kurupik*

