

TRITON SCHOOL CORPORATION  
ADMINISTRATION OFFICE  
100 TRITON DRIVE  
BOURBON, IN 46504-1801

**\*\*\* BOARD MINUTES \*\*\***

**Regular Session**

**September 10, 2018**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in Regular Session at 7:00 PM, in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on September 10, 2018.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mr. Jeremy Riffle – Superintendent, Mr. Tom McFarland – Business Manager, Mrs. Anita Haines – Corporation Receptionist, Mrs. Christine Cook – Elementary Principal, Mr. Robert Ross – Jr./Sr. High School Principal, Mrs. Melissa LaShure – Elementary Administrative Assistant/K – 12 Director of Curriculum and Assessment, Mrs. Jamie Stoner – Reporter; Mr. Jeremy Weissert – Triton Music Boosters Representative; Mr. Gabrielle Duke and Miss Abigail Powell – Students; Mr. Victor Duke, Mrs. Melea Hoffer and Mr. Brandon Hoffer – Parents. .

Mrs. Middaugh called the Regular Session to order at 7:00 PM.

**Consensus  
Agenda**

Mrs. Barnhart made a motion to approve accounts payable vouchers #4563 – #4762 in the amount of \$478,450.35, payrolls #16 – #18 in the amount of \$499,505.73, the voided vendor check #23436 in the amount of \$20.00 for a grand total of \$977,936.08; and to approve the minutes of the regular session held on August 13, 2018. Mr. Stichter seconded the motion and it carried 5 – 0.

Mr. McFarland provided an end-of-year financial review of the 2017/2018 Extra-Curricular Receipts and Expenditures. Mr. Stichter made a motion to accept the financial review as presented. Mr. Boyer seconded the motion and it carried unanimously.

**Patrons'  
Comments**

There were no patrons' comments.

**Student Presentations/  
Recognition**

Mr. Riffle recognized Miss Abigail Powell for organizing the Red Cross Blood Drive and for her participation in the Hoosier Girls' State. Abigail gave an enlightening report on these activities.

Mr. Riffle recognized Mr. Gabrielle Duke for his Eagle Scout project which was a landscaping/beautification project in the courtyard at the Jr./Sr. High School. Gabrielle gave a PowerPoint presentation showing the progress from the beginning of the project through its completion.

Personnel

Mr. Boyer made a motion to approve the following personnel items:

- Hire Mrs. Terrin Meister-Robbins as the Seventh and Eighth Grade Volleyball Coach;
- Hire Ms. Stacie Stuart as the Sixth Grade Volleyball Coach;
- Hire Mrs. Nancy Nordmann as the Junior High Cross Country Coach;
- Note the correction that Mrs. Susan Dietzel was hired as the Drama Productions Director, not the Drama Productions Assistant;
- Hire Mrs. June Klotz as the ACES Sponsor;
- Hire Miss Diana Westphal as the Art Club Sponsor;
- Hire Miss Tracie Knisley as the DECA Sponsor;
- Hire Miss Lynn Fischer as the FFA Sponsor;
- Hire Mrs. Dawn Slein as the Science Club Sponsor;
- Hire Mrs. Colleen Kitson-Perrin as the Spanish Club Sponsor;
- Hire Miss Carrie Orłowski as the Student Council Sponsor;
- Hire Mrs. Christina Hartman as the National Honor Society Sponsor;
- Hire Miss Diana as the Yearbook Sponsor;
- Hire Miss Casi Painton and Mrs. Shawna Shively as the Little Hoosiers Sponsors; and
- Hire Mrs. Jenny Mevis and Mrs. Melissa LaShure as the Robotics Club Sponsors.

Mrs. Barnhart seconded the motion and it carried 5 – 0.

Corporation  
Policy

Mr. Riffle apprised the Board of updates and revisions that are needed on the Corporation Policies as recommended by NEOLA. This is considered the first reading on the policies.

2019 Budget &  
Public Hearing

Mr. McFarland presented the proposed 2019 Budget, Capital Projects Fund Plan for 2019 – 2021, and the Bus Replacement Plan for 2019 – 2030.

Mr. McFarland stated that this is considered the public hearing on the Budget, Capital Projects Fund Plan and Bus Replacement Plan. No patrons commented on the Budget, and the hearing was closed.

Mr. Stichter made a motion to adopt the Bus Replacement Plan for 2019 – 2030 and to adopt the Capital Projects Fund Plan for the period of 2019 – 2021. This was followed by a second from Mr. Miller. The motion carried unanimously.

Other  
Business

Mr. Stichter moved to approve the letter of intent to purchase a 2019 activity bus from Kerlin Bus Sales in the amount of \$52,224.00 pending funding approval from the Department of Local Government Finance. Mrs. Barnhart seconded the motion and it carried 5-0.

Subsequent to Mr. Riffle's recommendation, Mr. Miller moved, Mrs. Barnhart seconded, and the motion carried unanimously, to approve the agreement for the transfer of ownership of the band trailer from the Triton Music Boosters to Triton School Corporation and allowing the music department to retain first priority of usage of the trailer to transport music instruments and other equipment.

Mr. Boyer made a motion to approve the out-of-state field trip request from the Art Club allowing them to go to Chicago, Illinois, on October 18. Mr. Stichter seconded the motion and it carried unanimously.

Superintendent's  
Report

Mr. Riffle reported that the Corporation is currently in the process of completing expanded criminal history checks on approximately 20% of our current employees in order to comply with State law.

Mr. Riffle stated a video showing the progress on the construction project will be completed following the construction meeting on Tuesday.

Mr. Riffle informed the Board that Mr. McIntyre is currently attending the School Safety Meeting in Indianapolis.

The quarterly meeting with representatives from Kosciusko Community Hospital was held on September 6. One topic of discussion at the meeting was wellness programs for Triton staff.

Mr. Riffle identified the following core values that have been recognized since the previous meeting:

**Continuous Improvement:** Mr. Jordan Ickes has presented multiple character development lessons with our band and football team. His lessons are based upon the NG3 - Next Generation Character, Community, Change program. We want to continue to surround our students with quality resources of human capital. Mrs. Samantha Phenix exhibited this core value when she presented the program, Smarty Ants, for Tech Tuesday. The program was purchased by the PTO. The program consists of differentiated instruction which is an engaging curriculum that reviews concepts where students earn awards, adopt a reading buddy, it develops a baseline assessment to place each student into a reading level, and it makes learning how to read a fun activity. Recognition also goes to Miss Casi Painton for her presentation on the topic of Mystery Science during Tech Tuesday. This is a great way to cover Science standards in an engaging way. This is a new subscription for the Corporation. Lastly, the transportation department is demonstrating continuous improvement by beginning bus evacuation drills this week. Mrs. Mindy Klotz and Mr. Terry Scott will be assessing bus evacuation drills to be certain the bus is completely vacated within two minutes or less so that State guidelines are met and bus safety is practiced and maintained.

**Shared Leadership:** Miss Abigail Powell, a Triton Senior, and Miss Geri Newman, Triton School Nurse, led the organization of the Red Cross blood drive that was held in September and proved to be a huge success. There were 38 presenting donors and over 34 total units collected. Enough blood was collected to potentially save 272 lives. Mr. Riffle expressed his appreciation to Abigail for her infectious, good attitude and for representing her family, school, and community with excellence.

**Social Responsibility:** Mr. Gabrielle Duke, Mr. Ross and the team of scouts that helped lay mulch, move rock, etc., were recognized. Mr. Riffle thanked Mr. Ross for being a good model of work ethic and he also thanked Gabrielle for having a desire to beautify our campus and make the courtyard a more appealing, useable and inviting space for students and staff.

**Accountability:** Mrs. LaShure has met with the Elementary and High School staff to begin discussion of last school year's 2018 ISTEP data, set goals for the coming year, review ILEARN 2019 blueprints, discuss how to use Criterion beyond the assessment and review and make changes to the future Benchmark tests. Mrs. LaShure also took time to review helpful reminders going back to our Ruby Payne training and our most recent training with Mr. Larry Thompson and Give'em Five.

**Evidence Based Decision Making:** The leadership team is in the process of prioritizing capital projects' needs. We will continue to work together to assess and prioritize our needs. Currently, many of the team members are getting more detailed pricing for project completion.

Patrons'  
Comments

There were no patrons' comments.

Building  
Reports

Mrs. Cook provided a report on events at the Elementary, and Mr. Ross gave an update on events at the Jr./Sr. High School. VIP Day will be September 28 for both buildings.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 7:35 PM.

Teresa L. Barnhart, Secretary

Approved: \_\_\_\_\_ October 8, 2018 \_\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_  
\_\_\_\_\_ *Teresa Barnhart* \_\_\_\_\_  
\_\_\_\_\_ *Kevin R. Ross* \_\_\_\_\_  
\_\_\_\_\_ *Ken Miller* \_\_\_\_\_  
\_\_\_\_\_ *Steve Smith* \_\_\_\_\_