

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

***** BOARD MINUTES *****

Executive Session & Regular Session

November 13, 2017

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in Executive Session at 6:30 PM, and in Regular Session at 7:00 PM, in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on November 13, 2017.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter were present for all of the meetings.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent; Mr. Tom McFarland – Business Manager; Mrs. Anita Haines – Corporation Receptionist; Mr. Jeremy Riffle – Elementary Principal; Mr. Bob Ross – Jr./Sr. High School Principal; Mrs. Christine Cook – Data Assessment Coordinator/Administrative Assistant; and Mr. Jim Master – Reporter.

***** EXECUTIVE SESSION *****

Mrs. Middaugh called the Executive Session to order at 6:30 PM. All of the Board Members and Mrs. Burroughs were present at the Executive Session.

TOPICS OF DISCUSSION: Personnel as per I.C. 5-14-1.5-6.1(b)(9).

Adjournment

No other subject matter was discussed in the Executive Session other than the subject matter specified in the public notice. The meeting adjourned at 6:55 PM.

***** REGULAR SESSION *****

Mrs. Middaugh called the Regular Session to order at 7:00 PM. All of the Board Members and everyone listed in “Others Present” were present at the Regular Session.

Consensus
Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #3640 - #3750 in the amount of \$381,337.71, payrolls #21 – #22 in the amount of \$385,918.56 for a grand total of \$767,256.27; and to approve the minutes for the Executive Session, Work Session and Regular Session that was held on October 9, 2017, and the minutes for the Special Session that was held on November 6, 2017. Mr. Stichter seconded the motion and it carried 5 – 0.

Patrons’
Comments

There were no patrons’ comments.

Personnel

Mr. Stichter made a motion to approve hiring Mr. Jeremy Riffle as the Superintendent of Triton School Corporation, effective January 1, 2018. Mr. Miller seconded the motion and it carried 5-0. Mrs. Burroughs and the Board congratulated Mr. Riffle on his promotion.

Subsequent to Mrs. Burroughs’ recommendation, Mr. Stichter made a motion to approve the following personnel items:

- Approve the revised certified contracts for the 2017 – 2018 school year;
- Approve the revised administrative contracts for the 2017 – 2018 school year;

Personnel (Cont.)

- Approve hiring the following for extra-curricular positions:
 - **Softball:** Mr. Steve McBride and Mr. Bill Keyser will share the varsity coach position; and Mrs. Bethany Bentley as the Junior Varsity Coach; and utilize Mr. Barry Wampler and Mr. Jeff Mellott as volunteer coaches;
 - **Basketball:** Miss Becca Kennedy as the Seventh and Eighth Grade Girls Coach; Mr. Tim Shively as the Sixth Grade Girls Coach; Mr. Garrett Howell as the Fifth Grade Girls Coach; and utilize Mrs. Amy Middaugh as a volunteer for the Fifth Grade Girls and Mr. Griffyn Carpenter as a volunteer for the Fifth Grade Boys team.

Mr. Boyer seconded the motion and it carried 5-0- (Mrs. Middaugh recused herself from voting on the volunteer coaching position for which she is recommended).

Corporation Policy –
Second/Final Reading

Mrs. Burroughs presented proposed revisions, replacements, and new Corporation policies and administrative guidelines as recommended by NEOLA of Indiana. Mrs. Barnhart moved to adopt the policies and administrative guidelines as recommended. Mr. Stichter seconded the motion and it carried unanimously.

Other
Business

Mr. Stichter made a motion to approve Mrs. Burroughs' recommendation to give a 1% salary increase to all classified staff members, effective on the January 5, 2018, payroll. Mrs. Barnhart seconded the motion and it carried 5-0.

Mr. Boyer moved, Mr. Miller seconded, and the motion carried unanimously, to grant permission to purchase equipment for the new soccer fields and the purchase price is not to exceed the recommended quotes provided by The Winning Edge.

Mr. Boyer made a motion to approve the distribution of the Teacher Appreciation Grant to the teaching staff whose evaluation for the 2016/2017 school year was rated overall as "effective" or "highly effective" and this will be given in a check separate from the regular bi-weekly payroll prior to the December 20 deadline for distribution. Mrs. Barnhart seconded the motion and it carried 4-0-1 (Mr. Stichter recused himself from the vote).

Mrs. Burroughs apprised the Board that Mr. McFarland compiled a report of current expenses for the building project.

Mr. Riffle provided the ISTEP and Letter Grade Report for Triton Elementary School. Mrs. Cook offered input on the report as well. Mr. Riffle expressed his appreciation to the Board and Mrs. Burroughs for their support in being named Superintendent of Triton School Corporation.

The ISTEP and Letter Grade Report for Triton Jr./Sr. High School was presented by Mr. Ross.

Superintendent's
Report

Mrs. Burroughs identified how each of the following core values have been met since the previous Board meeting:

Continuous Improvement: The varsity football team advancing to the final round of the sectional games shows continuous improvement.

High Expectations: Mrs. Burroughs stated that it is worth repeating the Corporation received an "A" letter grade from the State as a result of the Elementary and Jr./Sr. High School also receiving an "A" rating!

Shared Leadership: Negotiations went very well and the collective bargaining agreement between the Board and the Triton Teachers Association was settled which is an indicated of shared leadership. Also, Mr. Riffle is working on the new alignment for leadership at the Elementary for second semester.

Social Responsibility: The members of the Triton FFA trick-or-treated for food for the Hemminger House which in turn reflects social responsibility. In addition, fifth and sixth grade students along with the high school girls' basketball team participated in the "Feed My Starving Children" program.

Superintendent's Report (Cont.)

Evidence-Based Decision Making: The 1st Source Bank recently awarded the Corporation a \$15,000.00 grant to purchase iPads for the Elementary.

Accountability: The building project as an example of accountability. The project architect will attend the December Board meeting to provide an update. The partnership with Kosciusko Community Hospital and the assistance that they are providing is another example of accountability.

Thanksgiving break will be November 22 – 26 and all of the school offices will be closed.

November 28 has been designated as the "Giving Day". Any donations given that day to Marshall County Promise will be matched dollar for dollar (1:1).

The next Board meeting will be at 7:00 PM, on December 12 in the Administration Office.

Patrons' Comments

There were no patrons' comments.

Building Reports

Mr. Riffle provided an update on events at the Elementary.

Mr. Ross gave a report on events at the Jr./Sr. High School.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 7:43 PM.

Teresa L. Barnhart, Secretary

Approved: _____ December 12, 2017

President: _____

Secretary: _____

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***** BOARD MINUTES *****

Special Session

November 6, 2017

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in Special Session at 6:00 PM, in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on November 6, 2017.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent; Mr. Tom McFarland – Business Manager; Mr. Jeremy Riffle – Superintendent Elect/Elementary Principal; and Mr. Gage Riffle and Mr. Gavin Riffle – Family Members/Students.

***** SPECIAL SESSION *****

Mrs. Middaugh called the Special Session to order at 6:00 PM, and then the “Pledge of Allegiance” was recited.

Public Hearing on
Superintendent’s
Contract

The floor was opened for questions/comments on the new Superintendent’s contract commencing on January 1, 2018. None were given.

Patrons’
Comments

There were no patrons’ comments

Mr. Riffle discussed his transition plan for January through June of 2018.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 6:15 PM.

Teresa L. Barnhart, Secretary

Approved: _____ November 13, 2017

President: _____

Secretary: _____
