

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

* * * **BOARD MINUTES** * * *

Regular Session

December 15, 2014

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on December 15, 2014.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mrs. Jerilyn Anders and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Michael Chobanov – Jr./Sr. High School Principal, Mr. Robert Ross – Jr./Sr. High School Assistant Principal, Mr. Ken Miller – Board Member Elect, and Mr. Ed Scherer-Berry – Reporter.

Pledge of Allegiance

The “Pledge of Allegiance” was recited.

Consensus Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #1203 - #1318 for \$435,716.82 and payrolls #23 - #24 for \$385,551.13 for a grand total of \$821,267.95; and to approve the minutes of the November 10, 2014 executive session, work session, and regular session. Mrs. Anders seconded the motion and it carried 5-0.

Patrons’ Comments

None.

Personnel

Mr. Stichter moved, Mrs. Anders seconded, and the motion carried unanimously, to approve the following personnel items:

- Hire Mrs. Marsha Paul as a full-time bus driver;
- Hire Mrs. Sheila Thompson as a substitute bus driver;
- Hire Mrs. Heather Weissert as a special needs nurse;
- Hire Mr. Brian Feldman as a maintenance worker retroactive to his start date of December 8, 2014;
- Hire Mr. Brad Hargrave as the varsity baseball coach;
- Hire Mr. Jake Burnett as the varsity baseball assistant coach; and

Personnel (Cont.)

- Accept the retirement notice of Mrs. Mary Ann Broeker as the High School Media Center Coordinator. The Board expressed their appreciation for Mrs. Broeker's 26 years of service to the Corporation.

G. O. Bond
Project

Mrs. Anders made a motion to adopt the resolution regarding compliance procedures for Federal tax and SEC requirements and to approve Mrs. Burroughs as the Compliance Officer. Mrs. Barnhart seconded the motion and it carried unanimously.

2015 Budget –
Tax Neutrality
Resolution

Mrs. Anders moved and Mr. Boyer seconded the motion to approve the tax neutrality resolution for the 2015 budget. The motion carried 5-0.

Corporation
Policy Updates

Mrs. Anders made a motion to accept the Corporation policy updates as presented. Mr. Boyer seconded the motion and it carried unanimously. This is considered the first reading of the updates.

2015-2016 School
Calendar

Subsequent to Mrs. Burroughs' recommendation, Mrs. Anders moved to adopt the concept of a balanced calendar for the 2015-2016 school year. This was followed by a second from Mr. Stichter. The motion carried 5-0. Mrs. Burroughs stated that additional meetings will be held with the schools that the Corporation shares services with so comparable calendars can be implemented. She anticipates the final recommendation on the school calendar with the dates that school will be in session to be presented in February, 2015.

Other
Business

Mrs. Anders made a motion to approve the following bids and quotes as presented:

- The bid to purchase a total of three 66 passenger Thomas buses at a cost of \$81,750.00 per unit. (Two buses will be purchased in January and one bus will be purchased in July.);
- The quote from Pro-Vision in the amount of \$42,304.00 plus shipping and handling charges for bus cameras;
- The quote from Nevco in the amount of \$7,061.00 for two scoreboards at the Elementary;
- The quotes for the technology department from various vendors to purchase iPad Airs with cases, servers and switches, carts, computers, backup power supply, phones, PA systems, clocks for the Jr./Sr. High School, and rewiring.

Mrs. Barnhart seconded the motion and it carried 5-0.

Mrs. Anders moved, Mr. Boyer seconded, and the motion carried unanimously, to adopt the new evaluation form for non-certified staff as presented. Mrs. Burroughs stated the new evaluation tool is modeled after the evaluation form that is utilized for the certified staff and rates each non-certified employee as "highly effective", "effective", "improvement necessary" or "ineffective".

Other
Business
(Cont.)

Subsequent to Mrs. Burroughs' recommendation, Mrs. Anders made a motion to approve the out-of-state field trip request from Ms. Sarah Stockinger to take students that are enrolled in the Spanish 2 and 3 courses to Pilsen in Chicago, Illinois, on March 20, 2015, providing all of the minimum requirements are met. Mr. Stichter seconded the motion and it carried unanimously.

Mrs. Anders moved, Mrs. Barnhart seconded, and the motion carried 5-0, to approve the out-of-state field trip request from Mr. Sean McPherson to take students that are enrolled in the high school physics class to Cedar Point in Sandusky, Ohio, for one day during the week of May 11-15, 2015, for *Physics, Science and Math Week* at Cedar Point.

Mrs. Anders moved to approve the Conditions of Employment for Classified Staff, as well as the salary schedule for classified staff, and the mileage reimbursement chart for all employees. Mrs. Barnhart seconded the motion and it carried 5-0.

Superintendent's
Report

Mrs. Burroughs identified the following core values that have been achieved in the past month:

Continuous Improvement: The Project Lead the Way Program has been very successful at the Jr./Sr. High School. We have one year remaining to implement new courses that qualify for reimbursement through Project Lead the Way.

High Expectations: We had 120 guests attend the "Muffins for Moms" event at the Elementary.

Shared Leadership: Mrs. Waymouth and Mrs. Davis raised a grand total of \$900.00 for the "Shop with a Cop" program.

Social Responsibility: We had a great response from Triton students and staff for Feed My Starving Children and Operation Christmas Child.

Evidence-Based Decision Making: Mrs. Burroughs acknowledged the voting process and Board member elections that were held in November. She welcomed Mr. Ken Miller as the incoming Board member replacing Mrs. Anders as of January 1, 2015.

Accountability: Mrs. Burroughs recognized Mrs. Anders for her eight years of service as a member of the Triton Board of School Trustees.

Mrs. Burroughs informed the Board that Mrs. Christine Cook received approval for the Indiana Literacy Early Intervention Grant that she submitted. The amount of the grant is \$9,999.00.

Mrs. Burroughs thanked Mrs. Jami McIntyre for the food to celebrate Mrs. Anders departure from the Board.

Mrs. Burroughs mentioned the annual scorecard report for Triton School Corporation and the Board goals that were established for the 2014-2015 school year.

- Superintendent's Report (Cont.) Mrs. Middaugh presented a plaque to Mrs. Anders and she expressed her appreciation to Mrs. Anders for her eight years of service as a member of the Triton Board of School Trustees.
- Patrons' Comments None.
- Building Reports Mr. Chobanov and Mr. Ross reported on events at the Jr./Sr. High School.
The annual holiday celebration for the Elementary staff was scheduled for tonight therefore, no report was given for the Elementary.
- Adjournment There being no other business to come before the Triton Board of School Trustees, at 7:44 PM, Mrs. Middaugh declared the meeting adjourned.