

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

*** * * BOARD MINUTES * * ***

Executive Session

January 11, 2016

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in executive session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:15 PM on January 11, 2016.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent.

TOPIC OF DISCUSSION: Personnel as per I.C. 5-14-1.5-6.1(b)(9).

Adjournment

No other subject matter was discussed in the executive session other than the subject matter specified in the public notice. The meeting adjourned at 6:30 PM.

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*** * * BOARD MINUTES * * ***

Work Session

January 11, 2016

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a work session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:30 PM on January 11, 2016.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent.

TOPICS OF DISCUSSION: Corporation Policy and the 2016-2017 school calendar.

Adjournment

No other subject matter was discussed in the work session other than the subject matter specified in the public notice. The meeting adjourned at 6:48 PM.

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*** * * BOARD MINUTES * * ***

Board of Finance Session

January 11, 2016

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a Board of Finance Session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:50 PM on January 11, 2016.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Tom McFarland – Treasurer/
Business Manager, Mr. Bob Ross – Jr./Sr. High School Principal, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Administrative Assistant/Curriculum and Assessment, Mrs. Kim Bilinski – Elementary Teacher, Ms. Cayla Sharp – Student Teacher, Mr. Ron Brown – Secondary Teacher/Wrestling Coach, Mr. Malachi Green and Mr. Bryce Swihart – Students & Wrestling Team Members, Ms. Tisha Maher – Reporter, Ms. Amber Roach, and Mr. Brett Nordmann – Patrons.

Pledge of
Allegiance

The “Pledge of Allegiance” was recited.

Election of
Officers

Mr. Stichter made a motion to continue with Mrs. Middaugh as the President of the Board of Finance, Mr. Boyer as the Vice-President of the Board of Finance, and Mrs. Barnhart as the Secretary of the Board of Finance. Mr. Miller seconded the motion and it carried 5-0.

Review
Investment Report

Mr. McFarland reported on the Corporation’s investments.

Adjournment

There being no other items to come before the Triton Board of Finance, the meeting adjourned at 6:55 PM.

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* * * **BOARD MINUTES** * * *

Regular Session

January 11, 2016

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:55 PM on January 11, 2016.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Tom McFarland – Treasurer/Business Manager, Mr. Bob Ross – Jr./Sr. High School Principal, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Administrative Assistant/Curriculum and Assessment, Mrs. Kim Bilinski – Elementary Teacher, Ms. Cayla Sharp – Student Teacher, Mr. Ron Brown – Secondary Teacher/Wrestling Coach, Mr. Malachi Green and Mr. Bryce Swihart – Students & Wrestling Team Members, Ms. Tisha Maher – Reporter, Ms. Amber Roach, and Mr. Brett Nordmann – Patrons.

Consensus
Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #1249 - #1429 in the amount of \$843,651.33 and payrolls #25 - #26 for \$359,464.98, a voided vendor check #20195 in the amount of \$4,974.70 for a grand total of \$1,198,141.61; and to approve the minutes of the December 15, 2015 regular session. Mr. Stichter seconded the motion and it carried 5-0.

Patrons'
Comments

None.

Adjournment

There being no other business to come before the Triton Board of School Trustees, at 6:57 PM, Mrs. Middaugh declared the final meeting of 2015 adjourned.

REORGANIZATION SESSION

Mrs. Middaugh called the reorganization session to order immediately following adjournment of the final 2015 regular session.

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| Election of Officers | Mr. Stichter made a motion to have those members elected as President, Vice-President, and Secretary of the Board of School Trustees for 2015, continue serving in those same offices. Mr. Miller seconded the motion and it carried 5-0 (Mrs. Middaugh will continue as the President, Mr. Boyer will continue as the Vice-President, and Mrs. Barnhart will continue as the Secretary). |
| Meeting Date, Time & Location | Mr. Miller moved to continue holding regular session meetings on the second Monday of each month at 7:00 PM, in the Administration Office, with the exception of the December meeting which will be held on Tuesday, December 13, 2016. Mr. Boyer seconded the motion and it carried unanimously. |
| Appointments:
Treasurer | Subsequent to Mrs. Burroughs recommendation, Mr. Stichter made a motion to appoint Mr. Tom McFarland as the Corporation Treasurer. This was followed by a second from Mrs. Barnhart. The motion carried 5-0. |
| Attorney | Mrs. Burroughs recommended retaining the services of Mr. Timothy S. Shelly, Esquire, from the law firm Warrick and Boyn, LLP, as the Corporation Attorney. The firm's law office is located at 121 West Franklin Street, Suite 400, Elkhart, Indiana. Mrs. Barnhart moved to approve Mr. Shelly as the Corporation Attorney as per Mrs. Burroughs recommendation. Mr. Stichter seconded the motion and it carried unanimously. |
| ISBA Delegate/
Legis. Liaison | Mr. Stichter made a motion to appoint Mrs. Barnhart as the ISBA Delegate/Legislative Liaison and Mr. Boyer seconded the motion. It carried 5-0. |
| Student Handbook Committee | Mr. Miller made a motion to appoint Mrs. Middaugh as the Board representative on the Elementary Student Handbook Committee, and to appoint Mrs. Barnhart as the Board representative on the Jr./Sr. High Student Handbook Committee. This was followed by a second from Mr. Boyer. The motion carried 5-0. |
| Textbook Adoption Committee | Mr. Stichter moved, Mr. Miller seconded, and the motion carried 5-0, to appoint Mrs. Middaugh as the Board representative for the Elementary Textbook Adoption Committee, and Mrs. Barnhart as the Board representative for the Jr./Sr. High Textbook Adoption Committee. |
| Board Policy Representatives | Mr. Miller made a motion to appoint Mrs. Barnhart and Mrs. Middaugh as the Board Policy Representatives. This was followed by a second from Mr. Boyer. The motion carried 5-0. |

Board Salaries	Mrs. Barnhart made a motion to continue with the annual salary of \$1,500.00 for Board Members and to grant Board members the option of signing a waiver allowing individual members to accept a lesser annual salary which is to be determined by the individual member. Mr. Miller seconded the motion and it carried 5-0.
Conflict of Interest Forms	Mrs. Burroughs informed the Board that each of them will need to sign a Uniform Conflict of Interest Disclosure Statement.
Adjournment	Mrs. Middaugh declared the reorganization session adjourned at 7:05 PM.

REGULAR SESSION

Mrs. Middaugh called the regular session to order immediately following adjournment of the reorganization session.

Personnel	Subsequent to Mrs. Burroughs' recommendation, Mr. Boyer made a motion to hire Mr. Adam Heckaman as a fifth grade girls' basketball coach, noting that this position will be shared 50/50 with Mrs. Lana Hostrawser. Mr. Stichter seconded the motion and it carried 5-0.
Corp. Policy First Reading	Mrs. Burroughs apprised the Board of updates and revisions of Board Policies that have been recommended for approval by NEOLA. Mrs. Barnhart made a motion to accept the updates and revisions as recommended by NEOLA and this is considered the first reading of the Policies. Mr. Stichter seconded the motion and it carried unanimously.
Other Business	<p>Mrs. Burroughs gave a presentation on the preschool program that was implemented this school year. We currently have eight students enrolled in the preschool program that is housed at Argos Community Schools. The total cost to Triton School Corporation for the first semester is \$10,942.33 and the projected cost for the 2015-2016 school year is \$21,884.66. Based upon data from the previous preschool program that Triton participated in, it would cost \$77,514.64 for eight preschool students. Mr. Boyer made a motion to continue participation in the preschool program with Argos Community Schools for the 2016-2017 school year. Mrs. Barnhart seconded the motion and it carried 5-0.</p> <p>Mrs. Burroughs apprised the Board of a new federal law that is being proposed concerning overtime wages for salaried positions and she requested permission to proceed with increasing the wages for those employees that are impacted if the federal law passes prior to the February 8, 2016 Board meeting. Mr. Miller made a motion to give Mrs. Burroughs permission to proceed with increasing the salary of employees that are impacted by the new federal wage law if it passes, otherwise the current employees' salary remains that same. Mrs. Barnhart seconded the motion and it carried 5-0.</p> <p>Mr. McFarland presented the end-of-year Allowance of Transfers for calendar year 2015. Mr. Boyer made a motion to approve the budget transfers as presented and Mr. Stichter seconded the motion. It carried unanimously.</p>

Superintendent's
Report

Mrs. Burroughs identified the following core values that have been realized:

Continuous Improvement: Mrs. Burroughs recognized the wrestling team as an example of continuous improvement. The team placed ninth in the State following the recent competition in Fort Wayne. Participation in the State competition was based upon how the team's underclassmen performed during last year's wrestling season. Malachi Green, Bryce Swihart, Mr. Brown and Mr. Ross commented on the experience and the program.

High Expectations: The music department was recognized for the new musical groups, including the jazz band that was added this school year.

Shared Leadership: Evidence of shared leadership is the teachers working together to align the math curriculum.

Social Responsibility: The Peer Mediators program at the Jr./Sr. High School has students working with other students to help solve conflicts that have arisen.

Evidence-Based Decision Making: Cold weather bus routes have been added so that students living within the town of Bourbon will not have to walk to/from school on days of sub-zero temperatures. In addition, several of the bus drivers have made a conscious decision to offer bus transportation for students that are observed walking in inclement weather conditions.

Accountability: Crisis Prevention Intervention (CPI) training was provided to all teaching staff members and those instructional assistants that were interested on January 4th.

Patrons'
Comments

Mr. Nordmann expressed his appreciation to Mrs. Burroughs and the Board members for their service to the Corporation and he offered a prayer for continued blessings and appreciation.

Building
Reports

Mr. Riffle reported on events at the Elementary.

Mr. Ross gave a report on events at the Jr./Sr. High School.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 7:34 PM.