

Expanded Criminal History Background Check

Indiana's House Enrolled Act 1462 states that ALL NEW HIRES in all Indiana school corporations are required to obtain an expanded criminal history background check which will search criminal history records nationwide.

Triton School Corporation has contracted with L-1 Identity Solutions to perform the expanded criminal history check and obtain digital fingerprints. The cost is approximately \$40.00 which is to be paid by the applicant. Please visit their website at www.in.gov/isp to schedule your appointment. Follow the link in the lower right hand corner. Payment may be made at this time or you may pay when you have your fingerprinting done. You may also contact them at 877-472-6917. *(Please see note below)*

If you already had an expanded criminal history check (with fingerprinting) done through another school corporation, we will accept that background check if you provide a copy to us for our files.

If you have any questions concerning any of this information, please contact the Administration Office at 574-342-2255.

NOTE:

When asked for the following information, this is what you need to choose:

Agency: Schools – Public and Private.

Applicant Type: Certified Employee *(this is for licensed teachers only)* **or**
Classified Employee *(this is for substitutes & all positions except teachers)*