

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

* * * **BOARD MINUTES** * * *

Work Session

August 11, 2014

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a work session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:15 PM on August 11, 2014.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mrs. Jerilyn Anders and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, and Mrs. Michelle Babcock – Treasurer/Business Manager.

TOPIC OF DISCUSSION: 2014 and 2015 budgets.

Adjournment

No other subject matter was discussed in the work session other than the subject matter specified in the public notice. The meeting adjourned at 6:45 PM.

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* * * **BOARD MINUTES** * * *

Regular Session

August 11, 2014

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on August 11, 2014.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mrs. Jerilyn Anders and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Michelle Babcock – Treasurer/Business Manager, Mrs. Anita Haines – Corporation Receptionist, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Curriculum/Assessment Coordinator, Mr. Ken Miller – Patron, and Ms. Siara Sparkman – Reporter for Times Union.

Pledge of
Allegiance

The “Pledge of Allegiance” was recited.

Consensus
Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #774 - #864 for \$505,383.65 and payrolls #14 - #15 for \$350,205.69 for a grand total of \$855,589.34; to amend the minutes of the April 14, 2014 regular session in the “Personnel” section of the agenda to read “Accept the *resignation* of Alli Heeter as the high school chemistry/physics teacher” instead of “Accept the *retirement* notice of Alli Heeter”; and to approve the minutes of the July 21, 2014 executive session, public hearing, and regular session. Mr. Boyer seconded the motion and it carried 5-0.

Patrons’ Comments

None.

Personnel

Mr. Boyer made a motion to approve Mrs. Burroughs’ recommendation for the following personnel items:

- Hire Mrs. Tracie Vermillion as a High School Business Teacher,
- Hire Mrs. Denise Shafer as the Elementary Media Center Coordinator,
- Hire Ms. Jessica Firestone as the Case Conference Coordinator,
- Hire Mr. Allen Peckham as the High School Day Shift Custodian also noting that his two contracts as the Tennis Coach for the boys and girls teams will be reviewed to assure that Department of Labor regulations regarding overtime pay are followed,
- Accept the retirement notice of Mrs. Cathy White as an Elementary Instructional Assistant,
- Hire Mr. Tyler Richardson as a Shuttle Bus Driver for the vocational classes, and
- Accept the resignation of Mrs. Kimberly Berger as a Bus Driver, effective December 31, 2014,

Mrs. Anders seconded the motion and it carried 5-0.

Personnel (Cont.)

Following Mrs. Burroughs' recommendation, Mrs. Barnhart moved to approve hiring Mrs. Cindy Stichter as a Junior High Math and Science Teacher to fill a medical leave of absence. Mrs. Anders seconded the motion and it carried 4-0-1 (Mr. Stichter abstained). It should be noted that Mrs. Stichter will be paid as a substitute teacher for a period of 15 days, and on day 16 and thereafter she will be placed on a teacher contract until the leave of absence concludes.

Mr. Stichter made a motion to approve all teacher contracts as status quo until letter grades for the 2013-2014 school year are received from the State. This was followed by a second from Mr. Boyer. The motion carried unanimously.

Mrs. Barnhart moved to approve hiring the following personnel for extra-curricular activity positions:

- Mr. Jason Groves as a Varsity Football Assistant (the position is part-time – 50%),
- Mr. Ray West and Mr. Joshua Doody as Junior High Football Assistants,
- Mrs. Michelle Waymouth and Mrs. Nancy Nordmann as Seventh Grade Class Sponsors,
- Mr. Wes Rettinger as an Eighth Grade Class Sponsor,
- Mr. Mason McIntyre as a Ninth Grade Class Sponsor,
- Mr. Wes Rettinger as a Tenth Grade Class Sponsor,
- Mr. Jason Groves and Mr. Mason McIntyre as Eleventh Grade Class Sponsors,
- Mr. Bob Ross as the Twelfth Grade Class Sponsor,
- Mrs. June Klotz as an ACES Sponsor,
- Ms. Casi Painton as a Little Hoosiers Sponsor,
- Ms. Carrie Orłowski as a Student Council Sponsor, and
- Ms. Christina Stout as a National Honor Society Sponsor.

Mr. Stichter seconded the motion and it carried unanimously.

Other
Business

Mrs. Burroughs announced that no bids were received to remove the lighting fixtures at the old Kiwanis Softball Field. Discussion occurred. Mr. Boyer moved, Mrs. Barnhart seconded, and the motion carried 5-0, to give Mrs. Burroughs authorization to dispose of the light fixtures in whatever manner she deems appropriate.

Mrs. Barnhart made a motion to approve the sixth grade fund raiser to sell reusable shopping bags and totes during the 2014 – 2015 school year. Mrs. Anders seconded the motion and it carried unanimously.

Subsequent to Mrs. Burroughs request, Mr. Stichter moved to approve a Resolution of the Board of School Trustees (as per attached) allowing 50 students to transfer into each grade level from outside the Corporation boundaries. This was followed by a second from Mrs. Barnhart and the motion carried 5-0.

A discussion occurred to utilize school funds to purchase gift cards for the purpose of providing recognition and incentives for students, staff, and patrons who faithfully serve Triton School Corporation throughout the year. During the discussion, Mrs. Burroughs stated that if approval is granted then ten \$25.00 gift cards will be purchased with funds from the IMAC and Energize Indiana budget accounts. Mrs. Middaugh made a motion to approve a Resolution of the Board of School Trustees (as per attached) allowing the school treasurer/business manager to utilize school funds for the purchase of gift cards for recognition programs at school. Mrs. Anders seconded the motion and it carried 3-2 (Mr. Stichter and Mr. Boyer opposed). Mr. Stichter and Mr. Boyer stated that even though they oppose the motion, they will support the Board's decision to allow use of school funds for this purpose.

- Other Business (Cont.) Mr. Stichter made a motion to approve advertising the 2015 Budget, the 2015 – 2018 Capital Projects Fund Plan, the 2015 – 2026 Bus Replacement Plan, and to approve the Corporate Authorization Resolution (as per attached) allowing Mrs. Babcock full power and lawful authority to ascertain temporary loans as needed on behalf of Triton School Corporation at The First State Bank located in Bourbon, Indiana. Mr. Boyer seconded the motion and it carried unanimously.
- Superintendent's Report Mrs. Burroughs identified the following Core Values that have been realized in the past month:
- Continuous Improvement:** We have recognized an increase in the number of students transferring to Triton School Corporation from other schools.
 - High Expectations:** We have several new staff members in the Elementary and High School that have been hired for the 2014 – 2015 school year.
 - Shared Leadership:** The new teacher induction program was held on August 5 – 6 for all of our new teachers.
 - Social Responsibility:** An ice cream social sponsored by the Corporation was held during the Bourbon Summerfest on August 9. Mrs. Burroughs expressed her appreciation to the members of the marketing committee for their help.
 - Evidence-Based Decision Making:** Mrs. Peggy Patrick, Elementary Cafeteria Coordinator, successfully implemented the summer meal program for Triton students again.
 - Accountability:** Training meetings were held in the buildings for staff members today. We will have active shooter training and suicide prevention training for all employees that attend the staff orientation on August 12.
- Mrs. Burroughs expressed her appreciation for all of the staff members that have been diligently working to get everything ready for school to begin.
- Patrons' Comments None.
- Building Reports Mr. Riffle gave a report on events at the Elementary.
- Adjournment There being no other business to come before the Board of School Trustees, at 7:25 PM Mrs. Middaugh declared the meeting adjourned.