

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

***** BOARD MINUTES *****

Executive Session, Work Session & Regular Session

October 9, 2017

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in Executive Session at 6:20 PM, for a Work Session at 6:45 PM, and in Regular Session at 7:00 PM, in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on October 9, 2017.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter were present for all of the meetings.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent; Mr. Tom McFarland – Business Manager; Mrs. Anita Haines – Corporation Receptionist; Mr. Bruce Gephart – Maintenance Director; Mr. Jeremy Riffle – Elementary Principal; Mr. Bob Ross – Jr./Sr. High School Principal; Mrs. Christine Cook – Data Assessment Coordinator/Administrative Assistant; Mrs. Geneal Walters – Member of the Triton Multi-School Building Corporation; Mr. Dana Wannemacher and Mr. Benjamin Sanchez – Architectural Representatives from Barton, Coe, Vilamaa; Mr. Jim Master – Reporter; and Mr. Paul Voigt – Superintendent Applicant.

***** EXECUTIVE SESSION *****

Mrs. Middaugh called the Executive Session to order at 6:20 PM. Mrs. Middaugh, Mr. Boyer, Mrs. Barnhart, Mr. Miller, Mr. Stichter, and Mrs. Burroughs were present at the Executive Session.

TOPICS OF DISCUSSION: Collective Bargaining as per I.C. 5-14-1.5-6.1(b)(2)(A); and Personnel as per I.C. 5-14-1.5-6.1(b)(9).

Adjournment

No other subject matter was discussed in the Executive Session other than the subject matter specified in the public notice. The meeting adjourned at 6:45 PM.

***** WORK SESSION *****

The Work Session was called to order at 6:45 PM. Mrs. Middaugh, Mrs. Barnhart, Mr. Boyer, Mr. Miller, Mr. Stichter, and Mrs. Burroughs at the work session.

TOPICS OF DISCUSSION: Calendar and Building Project.

No other subject matter was discussed during the work session other than the subject matter specified in the public notice.

Adjournment

The work session adjourned at 6:55 PM.

***** REGULAR SESSION *****

Mrs. Middaugh called the Regular Session to order at 7:00 PM. Mrs. Middaugh, Mr. Boyer, Mrs. Barnhart, Mr. Miller, Mr. Stichter, and everyone listed in “Others Present” were present at the Regular Session.

Consensus
Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #3453 - #3639 in the amount of \$399,963.30, voids and other in the amount of **(\$-18.70)**; payrolls #18 – #20 in the amount of \$546,203.35 for a grand total of \$946,147.95; and to approve the minutes Public Hearing and the Regular Session that was held on September 11, 2017. Mr. Stichter seconded the motion and it carried 5 – 0.

Patrons’
Comments

There were no patrons’ comments.

Personnel

Subsequent to Mrs. Burroughs recommendation, Mr. Boyer made a motion to approve the following personnel items:

- Accept the resignation of Mr. Dennis Fulton as a part-time Custodian at the Jr./Sr. High School;
- Accept the resignation of Mr. Tyler Richardson as a Bus Driver;
- Hire Mr. Charles Fletcher, Jr., as a full-time Custodian/Maintenance Worker at the Jr./Sr. High School;
- Hire Mr. Kirt Reichard as a Substitute Bus Driver retroactive to September 26, 2017;
- Hire Mrs. Paige Miller as the Girls' Varsity Basketball Assistant;
- Hire Mrs. Justina Faulkner as the Girls' Junior Varsity Basketball Coach;
- Hire Mrs. Melissa LaShure as a Robotics Coach; and
- Utilize the volunteer services of Mrs. Tabettha Lisek and Mr. Mark Schwartz on the Robotics Team.

Mr. Miller seconded the motion and it carried unanimously.

Mr. Stichter moved, Mrs. Barnhart seconded, and the motion carried 5-0, to approve the Collective Bargaining Contract Between the Board of School Trustees of Triton School Corporation and the Triton Teachers Association for the period of July 1, 2017, to June 30, 2018, pending ratification of the Contract by the Triton Teachers Association.

Corporation Policy –
First Reading

Mrs. Burroughs presented proposed revisions, replacements, and new Corporation policies and administrative guidelines as recommended by NEOLA of Indiana. This is considered the first reading.

2018 Budget
Adoption

Mr. McFarland presented the 2018 Budget. Mr. Stichter made a motion to adopt the 2018 Budget as presented. Mr. Boyer seconded the motion and it carried 5-0.

Subsequent to Mr. McFarland's request, Mr. Boyer made a motion to approve the Reduction Resolution allowing the Superintendent or Treasurer to reduce Line 1, 2, or 11 of the 2018 Budget. Mrs. Barnhart seconded the motion and it carried unanimously.

Mr. Boyer made a motion to approve the Reduction Resolution to reduce the General Fund for budget year 2017 in the amount of \$88,227.00, and the Bus Replacement Fund for budget year 2017 in the amount of \$46,920.00. This was followed by a second from Mr. Stichter. The motion carried 5-0.

Other
Business

Mr. Benjamin Sanchez and Mr. Dana Wannemacher, Architects from Barton, Coe, Vilamaa, presented preliminary drawings for the building project. Discussion occurred.

Mr. Stichter moved, Mrs. Barnhart seconded, and the motion carried unanimously, to approve the overnight, out-of-state field trip for fifth grade students to go to Camp Amigo in Sturgis, Michigan, April 12 – 13, 2018.

Mr. Miller made a motion to approve the out-of-state field trip for the Art Club to attend the Art & Design Show in Chicago, Illinois, on November 4, 2017. Mr. Stichter seconded the motion and it carried 5-0.

Following Mr. McFarland's request, Mr. Boyer made a motion to adopt the resolution designating Horizon Bank as a depository for public funds and appointing authorized Triton personnel to open, withdraw or transfer certificates of deposit funds on deposit with the Horizon Bank. Mr. Miller seconded the motion and it carried unanimously.

Mrs. Burroughs announced that Triton School Corporation has been designated an "A" school corporation for the 2016 – 2017 school year by the Indiana Department of Education. She requested the Board adopt a resolution as required by the Indiana State Board of Accounts authorizing Mr. McFarland to purchase a \$50.00 gift card for all staff members, excluding lay coaches and substitutes. Mr. Miller moved, Mrs. Barnhart seconded, and the motion carried 5-0, to adopt the resolution as requested to purchase gift cards.

Mrs. Burroughs requested the Board approve a new transportation policy/guideline to limit and determine student pick-up and drop-off locations in an effort to enhance student safety. Mr. Riffle commented that he supports implementing specific guidelines due to the numerous requests for alternate pick-up/drop-off locations that happen daily at the Elementary. Several area schools have been contacted regarding their transportation policies/guidelines and a new transportation request form has been developed which parents/guardians will complete for each student. The new student transportation guidelines will be implemented at the beginning of second semester. Discussion occurred. Mrs. Barnhart moved to approve

Other Business (Cont.)

implementing the new transportation Policy/guideline as presented. Mr. Stichter seconded the motion and it carried unanimously.

Mr. Riffle presented the Elementary School Improvement Plan for 2017 – 2018.

The School Improvement Plan for 2017 – 2018 for the Jr./Sr. High School was presented by Mr. Ross.

Superintendent’s Report

Mrs. Burroughs identified how each of the following core values have been met since the previous Board meeting:

Continuous Improvement: Triton School Corporation has the highest ISTEP passing percentage on graduation exams of all of the area schools.

High Expectations: Triton Elementary School and Triton Jr./Sr. High School are designated “A” schools for 2016 – 2017 by the Indiana Department of Education.

Shared Leadership: The Corporation is receiving a Lilly Grant in the amount of \$91,103.00. The grant was developed by the counseling committee last year. Some of the activities that were identified in the grant are already underway.

Social Responsibility: Mrs. Burroughs recognized the community support and extra effort that was exhibited by our staff during the recent passing of Cameron Scarberry.

Evidence-Based Decision Making: Mrs. Burroughs expressed her appreciation to Mr. McFarland in preparing the budget for 2018.

Accountability: Mrs. Burroughs identified the ongoing work on the building project as evidence of accountability.

Mrs. Burroughs congratulated Mr. Boyer for receiving the First Source Ernestine M. Raclin Community Leadership Award.

The Triton Tribute Newsletter has been published and was mailed recently.

Parent/Teacher conferences will be held at the Elementary, and the Jr./Sr. High School staff will have an in-service training session on October 10, 2017.

Fall break is the week of October 16 – 20.

Patrons’ Comments

There were no patrons’ comments.

Building Reports

Mr. Riffle provided an update on events at the Elementary.

Mr. Ross gave a report on events at the Jr./Sr. High School.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 7:38 PM.

Teresa L. Barnhart, Secretary

Approved: _____ November 13, 2017

President: _____

Secretary: _____
