

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

***** BOARD MINUTES *****

Public Hearing & Regular Session

June 12, 2017

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a Public Hearing on the Building Project at 6:30 PM, and in Regular Session at 7:00 PM, in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on June 12, 2017.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter were present for all of the meetings.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent; Mr. Tom McFarland – Business Manager; Mrs. Anita Haines – Corporation Receptionist; Mr. Robert Ross – Jr./Sr. High School Principal; Mrs. Christine Cook – Data Assessment Coordinator; Mr. Mason McIntyre – Dean of Students/Athletic Director; Mr. Bruce Gephart – Maintenance Director; Mr. Ron Brown – Secondary Teacher; Mr. Jim Master – Reporter; Mr. Jim Clevenger – Project Attorney from Wyland, Humphrey, and Clevenger, LLP; Mr. Tyler Loeffelholz – Financial Advisor from H. J. Umbaugh; Mr. Kari Vilamaa and Mr. Ben McHugh – Project Architect from Barton, Coe, Vilamaa; and Mrs. Rachele Brown and Mrs. Nancy Miller – Patrons.

****** PUBLIC HEARING ******

Mrs. Middaugh, Mr. Boyer, Mrs. Barnhart, Mr. Miller, Mr. Stichter, and everyone listed in “Others Present” were present at the Public Hearing.

The Public Hearing was called to order at 6:30 PM, and was adjourned at 7:03 PM.

NOTE: Legal Minutes from the Public Hearing are being provided by Attorney Clevenger and are a separate document from the Board Minutes.

****** REGULAR SESSION ******

Mrs. Middaugh called the Regular Session to order at 7:10 PM. Mrs. Middaugh, Mr. Boyer, Mrs. Barnhart, Mr. Miller, Mr. Stichter, and everyone listed in “Others Present” were present at the Regular Session.

Consensus
Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #3075 - #3201 in the amount of \$437,921.34, and payrolls #10 – #11 in the amount of \$368,669.15 for a grand total of \$806,590.49; and to approve the minutes of the executive session, work session and regular session that was held on May 8, 2017. Mr. Stichter seconded the motion and it carried 5 – 0.

Patrons’
Comments

There were no patrons’ comments.

Personnel

Mr. Miller moved to approve Mrs. Burroughs' recommendation as presented for the following personnel items:

- Hire Ms. Ana Bumbaugh as an Elementary Instructional Assistant,
- Hire Ms. Tabetha Lisek as an Elementary Instructional Assistant,
- Hire Ms. Holly Sellers as an Elementary Instructional Assistant,
- Hire Mr. Tony Polite as a full-time Bus Driver,
- Transfer Ms. Julie Whitehurst from a part-time Dishwasher position to a full-time Cook position in the Elementary Cafeteria,
- Hire Mrs. Sheryl Hochstetler as the Speech Pathologist,
- Accept the resignation of Mrs. Ruth Kreft from her part-time position in the High School Cafeteria,
- Accept the resignation of Mrs. Haley Young as an Instructional Assistant at the Jr./Sr. High School,
- Accept the resignation of Ms. Erin Feldman as the Sixth Grade Girls' Basketball Coach and as the Sixth Grade Volleyball Coach, and
- Hire Ms. Allyson Brown as the Junior High Softball Coach,

Mr. Stichter seconded the motion and it carried unanimously.

Mr. Boyer made a motion to approve Mrs. Burroughs' recommendation to remove the CDL physical reimbursement from the Classified Employee Handbook. This was followed by a second from Mrs. Barnhart and the motion carried 5 – 0.

Following Mrs. Burroughs' recommendation, Mr. Miller made a motion to approve paying an annual stipend in the amount of \$200.00 to all full-time and substitute bus drivers. Mrs. Barnhart seconded the motion and it carried unanimously.

Other
Business

Mr. Stichter moved, Mr. Miller seconded, and the motion carried 5 – 0, to approve the following quotes:

- National Asphalt Solutions in the amount of \$12,732.10 to seal and fill cracks in areas and drives around the Jr./Sr. High School and Elementary including the playground;
- Adams' Water Conditioning, Inc., (Culligan) in the amount of \$10,489.00 for a new water softener at the Elementary; and
- Nevco in the amount of \$21,253.59 for a football field scoreboard.

Mr. Stichter made a motion to approve the textbook rental fees for the Elementary and Jr./Sr. High School as presented for the 2017-2018 school year. Mrs. Barnhart seconded the motion and it carried unanimously.

Subsequent to Mrs. Burroughs' recommendation, Mr. Boyer moved, Mr. Stichter seconded, and the motion carried 5 – 0, to approve the following fund raisers for the 2017-2018 school year:

- **Fifth Grade (Camp Amigo):** Sell MudLove bracelets during winter basketball concessions and also sell Tupperware during August 2017;
- **Sixth Grade (Medieval Times):** Dodo bag sales from August 14 through September 22, 2017;
- **Elementary Front Office (field trips, Trojan Pride initiatives, and student activity accounts):** Walk-A-Thon during the first full week of October 2017;
- **Elementary Robotics:** Quarter paddle auction on September 23, 2017;
- **Junior High and High School Football:** Pizza cards during summer and fall 2017;
- **Yearbook:** Cookie dough sales August 14 – 18, 2017;
- **Junior Class:** Magazine and candle sales from August through September 2017;

Other
Business (Cont.)

- **Art Club:** Chicken dinner sales on September 8, 2017; popcorn sales January 29 through February 9, 2018; and scratch-off cards in May 2018;
- **High School Volleyball:** Alumni volleyball game in the fall of 2017;
- **Resource Room:** PJ's for PVC Pals during the fall of 2017;
- **Cheerleaders:** Mini cheer clinic and scratch-off cards during the 2017-2018 football and basketball seasons;
- **Science Club:** Sell fall bulbs in late September 2017;
- **Helping Hands:** Work at the Haunted Jail in Columbia City in October 2017;
- **Weights Class:** Lift-A-Thon October 9 – 13, 2017;
- **Performing Arts:** Cheese and sausage sales October 23 – 27, 2017;
- **DECA:** Braided pastries October 23 – November 3, 2017; and trash bag sales during January 1 – 19, 2018
- **Girls Basketball:** Dodge ball tourney in October/November, 2017;
- **Boys Basketball:** Apparel sales in October/November, 2017;
- **High School Wrestling:** Krispy Kreme sales in October/November 2017;
- **FFA:** Fruit, nuts, and cheesecake sales in November 2017; corn hole boards in the spring 2018; Marshall County Toy Tractor Show in March 2018; and the consignment auction on April 14, 2018;
- **Science Club and Art Club Combined:** Laundry detergent sales during November 6 – 17, 2017;
- **Senior Class:** Spaghetti supper on December 1, 2017;
- **Junior High Wrestling:** Krispy Kreme sales in late January/February 2018;
- **Track Club:** Candy sales in April 2018; and
- **Athletic Department:** Golf scramble on May 19, 2018.

Mrs. Burroughs and Mr. McFarland explained that excess funds in the amount of \$12,162.15 are remaining in the Retirement/Severance Bond Debt Service Fund which is now a “dormant fund” as the Retirement/Severance Bond is paid off and all obligations to retirees have been met. The Indiana State Board of Accounts has determined that excess balances in dormant funds can be transferred to the general fund or the rainy day fund. Mr. Stichter made a motion to transfer excess funds in the amount of \$12,162.15 from the now dormant, Retirement/Severance Bond Debt Service Fund to the Rainy Day Fund. Mr. Boyer seconded the motion and it carried unanimously.

Superintendent's
Report

Mrs. Burroughs expressed her appreciation to everyone for a great school year.

Mrs. Burroughs identified how each of the core values have been met since the previous Board meeting in May.

Continuous Improvement: The Board Retreat was held on June 9th at Christo's Banquet Center in Plymouth. The Board and Superintendent formulated new goals for the 2017-2018 school year.

High Expectations: Mrs. Burroughs commented on a fabulous school year and was excited to report that 87% of our students in Kindergarten through grade 12 are reading at grade level!

Shared Leadership: Hiring committees are being utilized to decide upon new employees to be hired for the 2017-2018 school year.

Social Responsibility: The summer meal program is funded by the State and is being administered only for students that are enrolled in summer school this year. The summer meal program grant was originally submitted to service all Triton students, but unfortunately it was not approved.

Superintendent's Report (Cont.)

Evidence-Based Decision Making: The summer school program and the Countdown to Kindergarten program is currently underway. We have 76 students enrolled for summer school in kindergarten through third grade, and we have 64 students taking summer courses through Indiana Online Academy.

Accountability: Ms. Liska Shilling and Mr. Bob Ross received an award recently for having one of the highest percentages of students in the state that completed the Free Application for Federal Student Aid (FAFSA) in an effort to secure funding for their college expenses this fall.

Mrs. Burroughs praised the coaches of spring sports and student athletes for another great season.

Patrons' Comments

There were no patrons' comments.

Building Reports

Mrs. Cook provided an update on events at the Elementary.

Mr. Ross gave a report on events at the Jr./Sr. High School.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 7:23 PM.

Teresa L. Barnhart, Secretary

Approved: July 10, 2017

President: _____

Secretary: _____
