

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

***** BOARD MINUTES *****

Executive Session

March 9, 2015

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for in executive session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:15 PM on March 9, 2015.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart,
And Mr. Ken Miller.

Members Absent: Mr. Steve Stichter.

Others Present: Mrs. Donna Burroughs – Superintendent.

TOPIC OF DISCUSSION: Personnel as per I.C. 5-14-1.5-6.1(b)(9).

Adjournment

No other subject matter was discussed in the executive session other than the subject matter specified in the public notice. The meeting adjourned at 6:35 PM.

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***** BOARD MINUTES *****

Work Session

March 9, 2015

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a work session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:35 PM on March 9, 2015.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart,
And Mr. Ken Miller.

Members Absent: Mr. Steve Stichter.

Others Present: Mrs. Donna Burroughs – Superintendent.

TOPIC OF DISCUSSION: Policies

Adjournment

No other subject matter was discussed in the work session other than the subject matter specified in the public notice. The meeting adjourned at 6:55 PM.

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***** BOARD MINUTES *****

Regular Session

March 9, 2015

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on March 9, 2015.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller.

Members Absent: Mr. Steve Stichter.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Michael Chobanov – Jr./Sr. High School Principal, Mr. Bob Ross – Jr./Sr. High School Assistant Principal, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Administrative Assistant/Curriculum and Assessment, Mr. Bruce Gephart – Maintenance Director, Mr. Kari Vilamaa – Architect from Barton-Coe-Vilamaa, Mr. Ed Scherer-Berry – Reporter, and others as per attached list.

Pledge of Allegiance

The “Pledge of Allegiance” was recited.

Consensus Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #150 - #241 for \$744,224.21 and payrolls #4 - #5 for \$379,158.19 for a grand total of \$1,123,382.40; and to approve the minutes of the work session, and the regular session from the February 9, 2015 meeting. Mr. Boyer seconded the motion and it carried 4-0.

Patrons’ Comments

None.

Personnel

Mr. Boyer moved, Mrs. Barnhart seconded, and the motion carried unanimously to approve the following personnel items as recommended by Mrs. Burroughs:

- Table the recommendation to hire Mr. David Seel as the Music Director at the Jr./Sr. High School until all required documents are received for his personnel file,
- Hire Ms. Shelly Feldman as the Girls Varsity Track Coach,
- Hire Mr. Thomas Cody as the Boys/Girls Track Assistant Coach,
- Hire Mrs. Bethany (Kern) Bentley as the Junior Varsity Softball Coach,

Personnel (Cont.)

- Hire Mr. Steve McBride as the Junior High Softball Coach, and
- Approve Mr. Barry Wampler and Mr. Jeff Mellott as volunteers for the softball program.

Bond
Project

Following Mrs. Burroughs' recommendation, Mrs. Barnhart made a motion to approve the following bids for the bond project:

- The bid from Phend & Brown, Inc., in the amount of \$211,506.50 for paving the high school parking lot and the limestone area around the bus garage, as recommended by Mr. Kari Vilamaa,
- The bid from Michiana Contracting, Inc. in the amount of \$148,825.00 for the high school parking lot lights and electrical work as needed for this project, as recommended by Mr. Kari Vilamaa,

Mr. Miller seconded the motion and it carried 4-0.

In addition, Mrs. Burroughs recommended approval of the following quotes for the bond project:

- The quote from Myers Upholstery in the amount of \$17,500.00 for reupholstering the auditorium seats in the Jr./Sr. High School. Mrs. Barnhart moved to approve the Myers quote as recommended and Mr. Boyer seconded the motion. It carried 4-0.
- Following Mr. Gephart's presentation and recommendation, Mrs. Barnhart moved, Mr. Boyer seconded, and the motion carried unanimously, to approve the quote from Steel Ridge in the amount of \$20,975.00 to construct a 32' X 48' X 12' post frame building with a cement floor located north of the existing maintenance building,
- The quotes from Mrs. Kristen Younis in the amount of \$35,000.00 for two coats of paint, wallpaper removal, and wall repair as needed in all of the classrooms, the planetarium ceiling, the music room including the dressing rooms and the hallways, and the office rooms in the Jr./Sr. High School; and the quote from Lee Painting Contractors in the amount of \$9,440.00 for two coats of paint on all of the walls of the gymnasium at the Jr./Sr. High School, excluding the area around the Trojan artwork, were approved following a motion made by Mr. Boyer and seconded by Mrs. Barnhart. The motion carried 4-0.

Other
Business

The Board recognized students that were winners at the Notre Dame Science Fair. Mrs. Middaugh presented certificates to Trenton Barnhart, Maddie Ritchison, and MacLain Middaugh.

Mrs. Barnhart made a motion to increase the cost of Elementary student lunches from \$1.75 to \$1.80, and the cost of adult lunches from \$2.30 to \$3.30 effective at the beginning of the 2015-2016 school year. Mr. Miller seconded the motion and it carried 4-0. The price increase is as per a directive from the United States Department of Agriculture Food and Nutrition Service.

Other
Business (Cont.)

Mrs. Burroughs stated that Mr. Gephart and Mr. Feldman have been gathering equipment from the buildings that is no longer able to be repaired or is not being used by the maintenance/custodial staff. Some items include old floor scrubbers and vacuum cleaners. In addition, it has been determined that the transportation department (1995 Ford) is no longer needed since new pickup trucks were purchased recently for both departments. Following discussion, Mrs. Burroughs and Mr. Gephart requested permission to place the unused miscellaneous equipment and the 1995 Ford pickup in the FFA Consignment Auction to be held on April 11, 2015. Funds received from the sale of the truck will be deposited into the transportation fund, and funds received from the equipment will go into the general fund for the maintenance department. Mr. Miller made a motion to approve Mrs. Burroughs' and Mr. Gephart's recommendation as presented. Mr. Boyer seconded the motion and it carried 4-0.

Mr. Ross and Mr. McIntyre gave a presentation on the division of the administrative duties for the Jr./Sr. High School effective July 1, 2015. They noted that all PLATO classes will be taught by either an English teacher or a Math teacher; the ELL class will be transferred from Mrs. Davis to Mr. Groves; and Mrs. Cook will produce all data reports. They also listed changes and room conversions that will be made for the 2015-2016 school year.

Mr. McIntyre gave a presentation on the Hoosier North Athletic Conference (HNAC) in which Triton School Corporation is a member. Athletic competitions in the HNAC will begin in the 2015-2016 school year.

Mr. Riffle gave an update on the high ability program for students in kindergarten through twelfth grade.

Mrs. Burroughs gave a "Countdown to Kindergarten" presentation that is sponsored by United Way and it coincides with our regular summer school program plus two additional days of instruction. A grant from United Way will pay the salaries of one teacher and one instructional assistant for a period of 17 days to work with a maximum of 18 students that have not attended preschool immediately prior to beginning kindergarten in August. Following Mrs. Burroughs' presentation, Mr. Boyer made a motion to pursue offering the "Countdown to Kindergarten" program this summer. Mrs. Barnhart seconded the motion and it carried unanimously.

Superintendent's
Report

Mrs. Burroughs identified the following core values that have been achieved in the past month:

Continuous Improvement: Reading instruction that is provided by our staff and the amount of reading completed by our students is evidenced by 78% of our students currently reading at or above their grade level. Our goal is 82% by the end of the school year.

Superintendent’s Report (Cont.)

High Expectations: Evidence of high expectations is seen in the number of students that participate in the Elementary science fair and number of students that went on to have their projects displayed in the science fair at Notre Dame.

Shared Leadership: The Leadership Team has worked cooperatively to identify improvements that are needed within the buildings, and those needs are being addressed and completed through the bond project.

Social Responsibility: Evidence of our social responsibility is implementing the “Countdown to Kindergarten” program this summer so that our incoming kindergarten students that haven’t attended preschool will not be behind socially or academically.

Evidence-Based Decision Making: The number of school delays and cancelations is an example of evidence-based decision making. All of the superintendents of neighboring school corporations collectively discuss road conditions and weather before making the decision to delay or cancel school for the day.

Accountability: The auditors from the Indiana State Board of Accounts have been here since mid-December going through the financial records over a period of two years to determine that proper documenting is in place to support our expenditures and that more than one person is certifying the expenditures.

Mrs. Burroughs requested the Board to remain abreast of current legislation and its effect on schools.

At the current time, the last day of school will be May 29. Mrs. Burroughs discussed the impact of the cancelations upon graduation. In light of the number of days that school has already been canceled, and the unknown factor for future cancelations, Mrs. Burroughs requested that graduation be moved to June 7. Mr. Boyer made a motion to move graduation to June 7 as requested and Mr. Miller seconded the motion. It carried 4-0.

Patrons’ Comments

None.

Building Reports

Mr. Riffle gave an update on Elementary events.

Mr. Ross and Mr. Chobanov reported on events at the Jr./Sr. High School.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned.