

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

* * * **BOARD MINUTES** * * *

Executive Session

July 21, 2014

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in executive session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:15 PM on July 21, 2014.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mrs. Jerilyn Anders, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent.

TOPIC OF DISCUSSION: Personnel as per I.C. 5-14-1.5-6.1(b)(9)

Adjournment

No other subject matter was discussed in the executive session other than the subject matter specified in the public notice. The meeting adjourned at 6:43 PM.

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* * * **BOARD MINUTES** * * *

Public Hearing

July 21, 2014

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a public hearing in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:45 PM on July 21, 2014.

Mrs. Middaugh called the public hearing to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mrs. Jerilyn Anders, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Bob Ross – Jr./Sr. High School Assistant Principal, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Curriculum/Assessment Coordinator, and Mr. Ron Brown – Secondary Teacher.

Superintendent
Contract

Mrs. Middaugh stated this is considered the public hearing for the Superintendent contract as required. She opened the hearing for comments. No patrons were present at the public hearing. Mrs. Cook stated that she feels that Mrs. Burroughs has performed all of her duties as Superintendent extremely well and she is very supportive of her in this role. This was the consensus of everyone that was present during the public hearing.

Adjournment

No other subject matter was discussed in the public hearing other than the subject matter specified in the public notice. The public hearing adjourned at 6:57 PM.

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***** BOARD MINUTES *****

Regular Session

July 21, 2014

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on July 21, 2014.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mrs. Jerilyn Anders, and Mr. Steve Stichter.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Bob Ross – Jr./Sr. High School Assistant Principal, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Curriculum/Assessment Coordinator, Mr. Ron Brown – Secondary Teacher, Ms. Siara Sparkman – Reporter for Times Union.

Pledge of Allegiance

The “Pledge of Allegiance” was recited.

Consensus Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #608 - #773 for \$1,093,584.30 and payrolls #12 - #13 for \$409,485.26 for a grand total of \$1,503,069.56, and the minutes of the June 9, 2014 work session and regular session. Mrs. Anders seconded the motion and it carried 5-0.

Patrons’ Comments

None

Personnel

Mr. Stichter made a motion to approve Mrs. Burroughs’ recommendation for the following personnel items:

- Accept the retirement notice of Mrs. Donna Feldman as an Instructional Assistant at the Elementary, effective June 1, 2014;
- Accept the retirement notice of Mrs. Sally Fawley as the Elementary Media Center Coordinator, effective July 1, 2014; and
- Accept the retirement notice of Mrs. Mary Lou Reed as the Case Conference Coordinator, effective July 21, 2014.

Mrs. Barnhart seconded the motion and it carried 5-0. Mrs. Burroughs and the Board expressed their sincere appreciation for Mrs. Feldman’s, Mrs. Fawley’s, and Mrs. Reed’s years of service to Triton School Corporation.

Personnel (Cont.)

Subsequent to Mrs. Burroughs' recommendation, Mr. Boyer moved to approve the following personnel items:

- Accept Mr. Michael Chobanov's letter of intent to retire at the end of the 2014-2015 school year;
- Hire Mr. Kenneth Klotz for the position of Maintenance Worker, effective July 22, 2014;
- Approve the status quo contract and addendum of Mr. Michael Chobanov as the Jr./Sr. High School Principal for the period July 1, 2014 through June 30, 2015 in the amount of \$84,028.00;
- Approve the status quo contract and addendum of Mr. Jeremy Riffle as the Elementary Principal for the period of July 1, 2014 through June 30, 2016 in the amount of \$72,394.00;
- Approve the status quo contract and addendum of Mr. Robert Ross as the Jr./Sr. High School Assistant Principal for the period of July 1, 2014 through June 30, 2016 in the amount of \$72,961.00, and approve him as the 12th grade class sponsor for the 2014/2015 school year;
- Approve the status quo contract and addendum of Mr. Mason McIntyre as the Athletic Director for the period of July 1, 2014 through June 30, 2016 in the amount of \$56,438.00, and approve him as an 11th grade class sponsor and a 9th grade class sponsor for the 2014/2015 school year;
- Approve the status quo contract and addendum of Mrs. Christine Cook as an Elementary Administrative Assistant for the period of July 1, 2014 through June 30, 2016 in the amount of \$61,866.00;
- Approve the status quo classified employee contract and addendum of Mr. Joshua VanHouten as a Social Worker-Elementary Administrative Assistant for the period of August 4, 2014 through June 12, 2015 in the amount of \$42,194.00;
- Approve the status quo contracts for all bus drivers for the 2014/2015 school year;
- Approve the status quo contracts for the following athletic coaches for the 2014/2015 school year:
 - **Cheerleading:** Varsity – Emily Grubbs and Whitney Ambrose (split position); Elementary – Dara Greenawalt; and Junior High Volunteer – Staci George;
 - **Football:** Varsity – John Johns; Varsity Assistant – Ron Brown; Junior High – Jim Snyder; and Volunteer – Jeremy May;
 - **Volleyball:** Varsity Assistant – Libby Chang; 8th Grade – Shelly Feldman; 7th Grade – Christina Stout; 6th Grade – Lana Hostrawser, Ashleigh Hanby and Brittney Brosman (split position);
 - **Cross Country:** Varsity – Wes Rettinger; Junior High – Travis Cooper; Volunteer Assistant – Todd Hoffer;
 - **Tennis:** Boys Varsity – Allen Peckham; Girls Varsity – Allen Peckham;
 - **Golf:** Girls Varsity – Jack Carpenter; Boys Varsity – Jack Carpenter; Boys Junior High – David Carpenter; Volunteer Boys Varsity Assistant – Blake Schori;
 - **Basketball:** Girls Varsity – Adam Heckaman; Girls Varsity Assistant – Lindsay Shively; Girls Junior Varsity – Justina Faulkner; Girls 8th Grade – Brent Cooper; Girls 7th Grade – Teresa Watkins; Boys Varsity – Jason Groves; Boys Varsity Assistant – Steve Duff; Boys Junior Varsity – Matt Landis, Boys Freshmen – Blake Schori;

Personnel (Cont.)

- **Wrestling:** Varsity – Matt Arvesen; Varsity Assistant – Ron Brown;
- **Baseball:** Varsity – Rodney Younis; Varsity Assistant – Brad Hargrave;
- **Softball:** Varsity – Steve McBride; Varsity Assistant – Bill Keyser; Junior Varsity – Paul Walker;
- **Track:** Boys Varsity – Curt Kreft; Boys Junior High – Joe White; Girls Junior High – Jeremy May.

Mrs. Anders seconded the motion and it carried unanimously.

Mrs. Barnhart made a motion to approve the status quo contract and addendum of Mrs. Donna Burroughs as the Superintendent for the period July 1, 2014 through June 30, 2017 in the amount of \$99,000.00. Mrs. Anders seconded the motion and it carried 5-0.

Student Handbooks & Textbook Rental

Mr. Riffle presented changes on the 2014/2015 Elementary Student Handbook and Mr. Ross presented changes on the 2014/2015 Jr./Sr. High School Student Handbook. Mr. Stichter made a motion to approve changes as presented on both of the student handbooks. This was followed by a second from Mrs. Anders. The motion carried 5-0.

Mr. Riffle presented a revised 2014/2015 textbook rental list for the Elementary and Mr. Ross presented the 2014/2015 textbook rental list for the Jr./Sr. High School. Mr. Stichter moved, Mr. Boyer seconded, and the motion carried 5-0, to approve the textbook rental lists as presented.

Fundraiser Approval

Mrs. Burroughs presented the list of fundraisers from the Elementary and Jr./Sr. High School for the 2014/2015 school year. These are the same fundraisers as last year, with the exception of the sixth grade ice cream sales fundraiser. Therefore, the sixth grade will request approval for a different fundraiser at a later date. Mr. Boyer made a motion to approve the fundraisers as presented. Mrs. Anders seconded the motion and it carried unanimously.

Other Business

Mrs. Burroughs identified a proposed “Compensation Model for Building Administrators” that was formulated during the Board Retreat that was held on June 6, 2014 and she requested approval of the document (as per attached). Mr. Stichter made a motion to approve the “Compensation Model for Building Administrators” as presented. This was followed by a second from Mrs. Anders. The motion carried 5-0.

Mr. Riffle presented the “School-Wide Positive Behavioral Intervention and Support Plan” that will be implemented at the Elementary for the 2014/2015 school year. Mr. Brown presented “A Strategic Plan for Positive Behavioral Intervention and Support” that will be implemented at the Jr./Sr. High School. Both plans are designed to enhance academic and behavioral outcomes.

Mr. Boyer moved, Mrs. Barnhart seconded, and the motion carried 5-0, to give Mrs. Burroughs authority as requested to pursue removal of lights, equipment and fixtures at the Kiwanis softball field located on the south side of the school corporation property and is adjacent to the parking area at McBride Field on East Center Street.

Mrs. Burroughs invited comments on the proposed balanced calendar. Mrs. Anders stated that she has heard only positive input from patrons.

Superintendent's
Report

Mrs. Burroughs identified the following Core Values that have been realized in the past month:

Continuous Improvement: New courses have been added for 2014/2015 at the high school focusing mainly on vocational classes.

High Expectations: The summer school program was held June 9-27 at the Elementary for students that need additional instruction in core subjects prior to the next school year.

Shared Leadership: The football team traveled to South Bend to participate in a "mud run" competition with other schools.

Social Responsibility: An ALICE Training/Active Shooter drill was held at the High School on June 25-26 and all of the area schools were invited to participate.

Evidence-Based Decision Making: Negotiations have begun with the Triton Teachers Association and they are progressing very well.

Accountability: ISTEP scores analysis

Mrs. Burroughs referred to the 2015 budget preparation calendar that was prepared by Mrs. Michelle Babcock, Treasurer/Business Manager. The Board will be asked at the August 11, 2014 regular session for permission to advertise.

Mrs. Burroughs acknowledged the treasurer's bond that must be signed by the Board for Mrs. Babcock.

Mrs. Burroughs apprised the Board of a proposal that was presented to Mr. McIntyre from the United Church of Christ which is located at the corner of Liberty and Main Streets in Bourbon. The church is proposing to implement a program for students in grades 7-12 in which a safe place is offered for students to gather after home football games on Friday nights for food and drinks. The church will evaluate the program's success and may expand it to include other sports during the school year. Mrs. Barnhart moved to promote this activity for students. Mrs. Anders seconded the motion and it carried 5-0.

Patrons'
Comments

Mrs. Middaugh praised Triton students for their willingness to help as needed during the Marshall County 4-H fair during the week of July 14.

Building
Reports

Mr. Riffle reported on events at the Elementary and he complimented the maintenance staff for their efforts. He also commended the retirees for their service to the students and staff at the Elementary.

Mr. Ross gave an update on events at the High School and he also complimented the custodians for their efforts. He expressed his appreciation for Mrs. Reed's service as the Case Conference Coordinator for the Corporation.

Adjournment

There being no other business to come before the Board of School Trustees, at 7:41 PM, Mrs. Middaugh declared the meeting adjourned.