

TRITON SCHOOL CORPORATION
ADMINISTRATION OFFICE
100 TRITON DRIVE
BOURBON, IN 46504-1801

*** * * BOARD MINUTES * * ***

Executive Session, Work Session & Regular Session

December 13, 2016

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for an executive session at 6:10 PM; a work session immediately following the executive session; and in regular session at 7:00 PM in the Administration Office, 100 Triton Drive, Bourbon, Indiana, on December 13, 2016.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter were present for all of the meetings.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mr. Tom McFarland – Business Manager, Mrs. Anita Haines – Corporation Receptionist, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Data Assessment Coordinator, Mr. Robert Ross – Jr./Sr. High School Principal, and Mr. Jim Master – Reporter,

*** * * * EXECUTIVE SESSION * * * ***

Mrs. Middaugh called the executive session to order at 6:10 PM. Mrs. Middaugh, Mr. Boyer, Mrs. Barnhart, Mr. Miller, Mr. Stichter and Mrs. Burroughs were present at the executive session.

TOPIC OF DISCUSSION: Mid-year Superintendent Evaluation as per I.C. 5-14.1.5-6.1(b)(9).

No other subject matter was discussed during the executive session other than the subject matter specified in the public notice.

Adjournment The executive session adjourned at 6:15 PM.

*** * * * WORK SESSION * * * ***

Mrs. Middaugh called the work session to order at 6:15 PM. Mrs. Middaugh, Mr. Boyer, Mrs. Barnhart, Mr. Miller, Mr. Stichter, Mrs. Burroughs, and Mr. McFarland were present at the Work Session.

TOPICS OF DISCUSSION: 2017-2018 school calendar, and potential facility projects.

No other subject matter was discussed during the work session other than the subject matter specified in the public notice.

Adjournment The work session adjourned at 6:55 PM.

* * * * **REGULAR SESSION** * * * *

Mrs. Middaugh called the Regular Session to order at 7:00 PM. Mrs. Middaugh, Mrs. Barnhart, Mr. Miller, Mr. Stichter, and everyone listed in “Others Present” were present at the Regular Session.

Consensus
Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #2374 - #2561 in the amount of \$347,289.81, payrolls #23 – #24 for \$376,470.23, for a grand total of \$723,760.04; and to approve the minutes of the Work Session, and Regular Session that was held on November 14, 2016. Mr. Stichter seconded the motion and it carried 5 – 0.

Patrons’
Comments

There were no patrons’ comments.

Personnel

Mr. Stichter moved, Mrs. Barnhart seconded, and the motion carried 5-0, to approve the following personnel items:

- Accept the resignation of Mrs. Donna McPherson as the Elementary Secretary – ECA Treasurer;
- Hire Mrs. Jenny Mevis as the Robotics Academic Team Coach;
- Accept the resignation of Mrs. Stephanie Andrews as a Special Needs Instructional Assistant at the Jr./Sr. High School;
- Hire the following coaches:
 - SOFTBALL: Mr. Stephen McBride as the varsity coach; Mr. Bill Keyser as the varsity assistant coach; Mrs. Bethany Bentley as the junior varsity coach (this is contingent upon having enough players for a junior varsity team); and to utilize Mr. Barry Wampler and Mr. Jeff Mellott as volunteers;
 - TRACK: Mr. Jeremy May as the junior high girls coach; Mr. Joe White as the junior high boys coach; and Mr. Thomas Cody as the track assistant coach;
 - GOLF: Mr. David Carpenter as the junior high boys coach; and
 - TENNIS: Mr. Allen Peckham as the girls coach.

Other
Business

Subsequent to Mrs. Burroughs’ recommendation, Mr. Boyer made a motion to approve the out-of-state field trip for the sixth grade to Medieval Times in Schaumburg, Illinois, on March 15, 2017. Mr. Miller seconded the motion and it carried unanimously.

Mrs. Burroughs presented the 2015 – 2016 results for the Triton Scorecard. This is a comparison report for items such as: Student Learning Outcomes; Student and Stakeholder Focused Results; and Budgetary, Financial, and Market Results.

Mr. Miller made a motion to approve the Strategic Plan for 2016 – 2025 as presented. This was followed by a second from Mrs. Barnhart. The motion carried 5-0.

Mrs. Burroughs stated that it is mandated for schools to adopt a seclusion and restraint plan for students that display physical behavior that could result in a substantial imminent risk of injury to themselves or others. Mr. Stichter moved, Mrs. Barnhart seconded, and the motion carried unanimously, to adopt the Seclusion and Restraint Plan as presented.

Mr. McFarland gave the Board a financial update. Mr. Stichter made a motion to adopt a resolution to transfer \$63,250.00 from the Transportation Fund to the Rainy Day Fund. Mrs. Barnhart seconded the motion and it carried unanimously. Mrs. Burroughs expressed her appreciation to Mrs. Mindy Klotz and Mr. Bob Dodge for their effort in maintaining the transportation budget.

Other Business (Cont.)	Mrs. Cook presented the ISTEP results for the Elementary, and Mr. Ross presented the results for the Jr./Sr. High School.
Superintendent's Report	<p>Mrs. Burroughs identified the following core values that have been recognized since the previous meeting:</p> <p>Continuous Improvement: ISTEP scores are an indication that everyone is working hard to show improvement.</p> <p>High Expectations: The school letter grades that are being released is evidence of high expectations. The Corporation did well.</p> <p>Shared Leadership: The technology meetings and technology plans display shared leadership. The committee meets on a quarterly basis.</p> <p>Social Responsibility: The plastic cap project at the Elementary demonstrates social responsibility. One of the benches in which our students collected plastic caps is on display in front of the Administration Office.</p> <p>Evidence-Based Decision Making: The facility needs project will be a large undertaking for the Board and the Triton community. Meetings will be held in March, 2017, to allow community input.</p> <p>Accountability: The Corporation is continually looking for ways to save funds whenever possible. The decision on whether or not to replace an employee that is leaving is an example of accountability.</p> <p>A Lilly Grant in the amount of \$30,000.00 was submitted today. A committee was formed and they've already met to discuss our needs and to make suggestions. The committee is a good cross representation of the community and includes, counselors, teachers, administrators, business representatives, faith-based organizations, local government, law enforcement, mental health organizations, parents, etc. One of the main goals of the committee is to provide support for students and their families outside of the school day, especially families with issues such as poverty and transportation.</p> <p>Mrs. Burroughs reported that the finances have seen considerable improvement since she began her tenure in 2012 and we are now on solid footing. She expressed her appreciation to all of the staff members for making this possible.</p>
Patrons' Comments	There were no patrons' comments.
Building Reports	Mr. Riffle gave an update on events at the Elementary and Mr. Ross reported on events at the Jr./Sr. High School.
Adjournment	There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the meeting adjourned at 7:50 PM.