

TRITON SCHOOL CORPORATION  
ADMINISTRATION OFFICE  
100 TRITON DRIVE  
BOURBON, IN 46504-1801

\* \* \* **BOARD MINUTES** \* \* \*

**Executive Session**

**August 12, 2013**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in executive session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:00 PM on August 12, 2013.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mrs. Jerilyn Anders, Mrs. Terri Barnhart, Mr. Steve Stichter, and Mr. Kevin Boyer.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent.

TOPIC OF DISCUSSION: I.C. 5-14-1.5-6.1(b)2(a)  
Collective Bargaining Agreement

No other subject matter was discussed in the executive session other than the subject matter specified in the public notice. The meeting adjourned at 6:15 PM.

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**Work Session**

**August 12, 2013**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for a work session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:15 PM on August 12, 2013.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mrs. Jerilyn Anders, Mrs. Terri Barnhart, Mr. Steve Stichter, and Mr. Kevin Boyer.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent and Mr. Michael Adamson – Indiana School Boards Association Representative.

TOPIC OF DISCUSSION: I.C. 5-14-1.5-6.1(b)(11)  
ISBA Review of Board Members Self-Assessment

No other subject matter was discussed in the work session other than the subject matter specified in the public notice. The work session adjourned at 6:50 PM.

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\* \* \* **BOARD MINUTES** \* \* \*

**Regular Session**

**August 12, 2013**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on August 12, 2013.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mrs. Jerilyn Anders, Mrs. Terri Barnhart, Mr. Steve Stichter, and Mr. Kevin Boyer

Members Absent: None

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Michael Chobanov – Jr./Sr. High School Principal, Mr. Jeremy Riffle – Elementary Principal, Mrs. Christine Cook – Curriculum/Assessment Coordinator, and Mr. Ed Scherer-Berry – Reporter.

Pledge of Allegiance

The “Pledge of Allegiance” was recited.

Consensus Agenda

Mrs. Barnhart made a motion to approve accounts payable vouchers #738 - #892 for \$579,444.94, payrolls #15 - #16 for \$324,381.17 for a grand total of \$903,826.11; and the minutes of the July 8, 2013 executive and regular sessions. Mr. Boyer seconded the motion and it carried 5-0.

Patrons’ Comments

None.

Personnel

Mrs. Burroughs recommended approval of the following personnel items:

- Hire Mrs. Jordan Smith as an Elementary teacher;
- Hire Mrs. Marcile Lindsey as an instructional assistant for the Jr./Sr. High School resource room;
- Hire Mr. Kris Berger as a bus mechanic;
- Approve Mrs. Melinda Klotz as the transportation director;
- Accept the resignation of Ms. Vicki Markley as a part-time custodian;
- Accept the resignation of Mrs. Christine McIntire as a bus driver;
- Accept the resignation of Mr. Craig Groves as a computer technician at the Jr./Sr. High School;
- Hire Mr. Mitchell Mortensen as a computer technician at the Jr./Sr. High School;

## Personnel (Cont.)

- Accept the retirement notice of Mrs. Ann Weirick as an Elementary instructional assistant;
- Hire Mrs. Carey Whiteman as a bus driver;
- Hire Mrs. Maureen Lemler as a bus driver;
- Approve transferring Mrs. Lori Shively from a lunchroom supervisor to an instructional assistant position in the Jr./Sr. High School study hall;
- Hire Ms. Johna Snyder as an Elementary instructional assistant;
- Hire Mrs. Marcia Keyser as a half-time reading interventionist at the Elementary;
- Hire Ms. Tabitha McCoy as a cashier in the Jr./Sr. High School cafeteria;
- Hire Ms. Paula Meredith as a lunchroom supervisor in the Jr./Sr. High School cafeteria;
- Accept the resignation of Mrs. Diane Walter as a part-time speech therapist at the Elementary;
- Re-hire Mr. Wes Rettinger as the varsity cross country coach;
- Re-hire Mr. Travis Cooper as the junior high cross country coach;
- Re-hire Mr. Allen Peckham as the boys tennis coach;
- Re-hire Mr. Jack Carpenter as the girls golf coach;
- Re-hire Ms. Samantha Keel as the varsity volleyball coach;
- Re-hire Ms. Amy Yates as the junior varsity volleyball coach;
- Re-hire Ms. Shelly Feldman as the eighth grade volleyball coach;
- Re-hire Ms. Christina Stout as the seventh grade volleyball coach;
- Re-hire Mr. Ronald Brown as a varsity assistant football coach;
- Re-hire Mr. Jerad Crooks as a varsity assistant football coach;
- Re-hire Mr. Brad Hargrave as the junior high head football coach;
- Hire Mr. Jim Snyder as a junior high assistant football coach;
- Hire Mr. Chris Gray as a junior high assistant football coach;
- Re-hire Mrs. Emily Grubbs and Ms. Whitney Ambrose as varsity cheerleading coaches noting that this is one position which will be split between them and each will be paid 50% of the salary for this position;
- Re-hire Mrs. Dara Greenawalt as the Elementary cheerleading coach;
- Approve Ms. Staci George and Ms. Olivia Eyrych as volunteer coaches for junior high cheerleading; and
- Approve Mr. David Carpenter as a volunteer coach for golf.

Mrs. Anders moved to approve all personnel changes as per Mrs. Burroughs' recommendation. Mr. Stichter seconded the motion and it carried 5-0, with the exception of Mr. Boyer abstaining from the vote to hire Mrs. Marcile Lindsey and Mr. Jerad Crooks due to a conflict of interest rendering the vote 4-0-1 each for Mrs. Lindsey and Mr. Crooks.

Collective  
Bargaining  
Agreement;  
Classified Staff  
Wages & Substitute  
Teacher Pay

Mrs. Burroughs presented the proposed 2013-2014 Collective Bargaining Contract Between the Board of School Trustees of Triton School Corporation and the Triton Teachers Association. The proposed changes include revisions on contract language and establishing a new salary schedule. She informed the Board that the Triton Teachers Association ratified the contract earlier in the day. In addition, Mrs. Burroughs recommended a 1% salary increase for all classified staff members and to increase the pay for substitute teachers to \$65.00 for working a full day and \$39.00 for a half day, effective August 12, 2013. Mrs. Anders made a motion to approve the changes on the Collective Bargaining Contract as presented; to increase all classified staff members rate of pay by 1%; and to increase the substitute teacher pay as recommended. Mrs. Barnhart seconded the motion and it carried 4-0-1 (Mr. Stichter abstained due to a conflict of interest).

Permission to Advertise Budget, Capital Projects Fund Plan & Bus Replacement Plan

Mrs. Burroughs requested permission to advertise the 2014 Budget, the Capital Projects Fund Plan for the years 2014-2016, and the 12 year Bus Replacement Plan for 2014-2025. Mr. Stichter moved, Mrs. Barnhart seconded, and the motion carried unanimously to allow the Administration Office to advertise the 2014 Budget, Capital Projects Fund Plan for 2014-2016 and the Bus Replacement Plan for 2014-2025 as requested.

Other Business

Mr. Stichter made a motion to allow the Administration Office to advertise the annual financial report. Mr. Boyer seconded the motion and it carried 5-0.

Superintendent's Report

Mrs. Burroughs stated that the staff orientation day went well today. An open house was held at the Elementary earlier this evening for parents and students. An all sports meeting will be held for Jr./Sr. high school student athletes and their parents and coaches in the auditorium at 6:00 PM on August 14, 2013.

Ms. Linda Yoder from the Marshall County Community Foundation will attend the Board meeting in September to discuss establishing the Triton Education Foundation Endowment Fund.

Mrs. Burroughs reported that 836 breakfasts and 1428 lunches were served during the summer school for all children under the age of 19.

Mrs. Burroughs is investigating the possibility of the old gym being declared a historical landmark.

We are examining implementation of a "balanced calendar" for the 2014-2015 school year.

Mrs. Burroughs expressed her appreciation to staff members for the hard work that has been exhibited in getting the school year off to a good start.

Mrs. Burroughs identified recent examples of the following core values established by Triton School Corporation:

**Continuous Improvement:** Board/Administrative retreat participation, Science, eLearning conference, special education conference, curriculum work, new reading series (teachers training)

**High Expectations:** added more challenging classes with Project Lead the Way and Dual Credit at the Jr./Sr. High School, and foreign language at the Elementary

**Shared Leadership:** negotiations sessions with the Triton Teachers Association

**Social Responsibility:** new drive for safety/patron convenience in front of the Jr./Sr. High School.

**Evidence-Based Decision Making:** arranged use of facilities in both buildings/classroom assigned space/science lab at the Elementary, art, and other classes at the Jr./Sr. High School.

**Accountability:** New Teacher Induction Program

Superintendent's  
Report (Cont.)

Mrs. Burroughs stated that she and Mr. Chobanov will be working together to ascertain a \$35,000.00 safety grant.

Mrs. Jill Houin was hired as an eLearning coach by the Northern Indiana Educational Services Center to provide support to teachers in the area of technology. Her time will be split between Triton and Culver schools.

Patrons'  
Comments

None.

Building  
Reports

Mr. Riffle updated the Board on events at the Elementary.

Mr. Chobanov reported on events at the Jr./Sr. High School.

We have 460 students enrolled at the Elementary, and 507 students at the Jr./Sr. High School as of today.

Adjournment

There being no other business to come before the Triton Board of School Trustees, at 7:22 PM Mrs. Middaugh declared the meeting adjourned.