

TRITON SCHOOL CORPORATION  
ADMINISTRATION OFFICE  
100 TRITON DRIVE  
BOURBON, IN 46504-1801

\* \* \* **BOARD MINUTES** \* \* \*

**Regular Session**

**July 20, 2015**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 6:50 PM on July 20, 2015.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: Mr. Kevin Boyer, Mrs. Terri Barnhart.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Bob Ross – Jr./Sr. High School Principal, Mrs. Linda Trago – Patron, and Mr. Jim Master - Reporter.

Open Hearing –  
Superintendent  
Contract

Mrs. Middaugh stated this meeting is for the purpose of the annual open hearing as required by State law on Mrs. Burroughs' contract as the Superintendent of Triton School Corporation. Mrs. Middaugh stated that the Board feels Mrs. Burroughs is doing a good job and they are very supportive of her contract. She opened the meeting for patrons' comments regarding the Superintendent's contract. Mrs. Linda Trago echoed that Mrs. Burroughs is doing a good job and she offered her support of Mrs. Burroughs as well. No other patrons' comments were made.

Adjournment

The meeting adjourned at 6:55 PM.

TRITON SCHOOL CORPORATION  
ADMINISTRATION OFFICE  
100 TRITON DRIVE  
BOURBON, IN 46504-1801

**\*\*\* BOARD MINUTES \*\*\***

**Regular Session**

**July 20, 2015**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met in regular session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on July 20, 2015.

Mrs. Middaugh called the meeting to order.

Members Present: Mrs. Amy Middaugh, Mr. Ken Miller, and Mr. Steve Stichter.

Members Absent: Mr. Kevin Boyer, Mrs. Terri Barnhart.

Others Present: Mrs. Donna Burroughs – Superintendent, Mrs. Anita Haines – Corporation Receptionist, Mr. Bob Ross – Jr./Sr. High School Principal, Mr. Ron Brown – Secondary Teacher, Mrs. Connie Lemler – First Source Bank, Ms. Heather Barron – Bourbon Public Library, Mrs. Linda Trago – Patron, and Mr. Jim Master - Reporter.

Pledge of  
Allegiance

The “Pledge of Allegiance” was recited.

Consensus  
Agenda

Mr. Stichter made a motion to approve accounts payable vouchers #576 - #722 for \$1,257,983.65 and payrolls #12 - #13 for \$379,252.28 for a grand total of \$1,637,235.93; and to approve the regular session minutes of the June 8, 2015 meeting. Mr. Miller seconded the motion and it carried 3-0.

Mrs. Burroughs requested the Board approve amending the agenda to include additional recommendations in the “Personnel” section. Mr. Stichter moved, Mr. Miller seconded, and the motion carried 3-0 to accept additions to “Personnel”.

Patrons’  
Comments

Ms. Trago stated that other schools in Indiana are incorporating “transgender” into their curriculum. She inquired if Triton School Corporation is adding “transgender” to the curriculum as well. Mrs. Burroughs responded that nothing has been added to our curriculum.

## Personnel

Subsequent to Mrs. Burroughs' recommendation, Mr. Miller made a motion to approve the following personnel items:

- Accept the resignation of Mrs. Jennifer Shaw as the High School Guidance Counselor;
- Accept the resignation of Mr. Wes Rettinger as a Math Teacher at the Jr./Sr. High School;
- Accept the resignation of Ms. Sarah Stockinger the Spanish Teacher at the Jr./Sr. High School;
- Accept the resignation of Mrs. Carolyn Kaufman as an Instructional Assistant at the Jr./Sr. High School;
- Accept the resignation of Mr. John Johns as a Social Studies Teacher and the Varsity Football Coach at the Jr./Sr. High School;
- Approve transferring Mrs. Marcile Lindsey as an Instructional Assistant to the Career Specialist/Library Aide position at the Jr./Sr. High School;
- Hire Ms. Liska Shilling as the High School Guidance Counselor;
- Hire Mrs. Colleen Kitson-Perrin as the Spanish Teacher at the Jr./Sr. High School;
- Hire Mrs. Cynthia Stichter as a Math Teacher at the Jr./Sr. High School;
- Hire Ms. Sheryl Weideman as the Speech/Language Pathologist; (it should be noted that the Speech/Language Pathologist position is not part of the bargaining unit and therefore this position will be paid an hourly rate of pay)
- Accept the resignation of Ms. Whitney Ambrose as a Varsity Cheerleading Coach;
- Accept the resignation of Mr. Ron Brown as a Varsity Football Assistant Coach;
- Approve hiring Mr. Ryan Meister as a Varsity Track Coach which is a shared position for the 2014-2015 school year;
- Approve the following for extra-curricular activity positions:
  - CHEERLEADING: Mrs. Emily Grubbs as the Varsity Cheerleading Sponsor (this is until a replacement can be secured for this position); and Mrs. Dara Greenawalt as the Elementary Cheerleading Coach;
  - TENNIS: Mr. Allen Peckham as the Girls' Tennis Coach and as the Boys' Tennis Coach;
  - CROSS COUNTRY: Mr. Blake Schori as the Varsity Cross Country Coach; and Mr. Travis Cooper as the Cross Country Assistant Coach;
  - BOYS' BASKETBALL: Mr. Jason Groves as the Varsity Basketball Coach; Mr. Steve Duff as the Varsity Assistant Coach; Mr. Matt Landis and the Junior Varsity Coach; Mr. Blake Schori as the Freshmen Coach;
  - GIRLS' BASKETBALL: Mr. Adam Heckaman as the Varsity Coach; Mrs. Paige Miller as the Varsity Assistant Coach; Mrs. Justina Faulkner as the Junior Varsity Coach; Mr. Brent Cooper as the Eighth Grade Coach; and Mrs. Teresa Watkins as the Seventh Grade Coach;
  - WRESTLING: Mr. Matt Arvesen as the Varsity Coach; and Mr. Ron Brown as the Varsity Assistant Coach; and Mr. Shaun Belin as a Volunteer for Wrestling
  - VOLLEYBALL: Mrs. Samantha Willsey as the Varsity Coach; Mrs. Paige Miller as the Varsity Assistant Coach;

Personnel  
(Continued)

- SOFTBALL: Mr. Steve McBride as the Varsity Coach and the Junior High Coach; Mr. Bill Keyser as the Varsity Assistant Coach; Mr. Paul Walker and Mrs. Bethany Bentley as the Junior Varsity Coach which will be one position that is shared between Mr. Walker and Mrs. Bentley;
- BASEBALL: Mr. Brad Hargrave as the Varsity Coach;
- GOLF: Mr. Jack Carpenter as the Girls' Varsity Coach and as the Boys' Varsity Coach; Mr. Dave Carpenter as the Junior High Coach; and Mr. Blake Schori as a Volunteer for Varsity Golf.
- TRACK: Mr. Curt Kreft as the Varsity Boys' Track Coach; and Mr. Jeremy May as the Junior High Girls' Track Coach;
- SPONSORS AT THE JR./SR. HIGH SCHOOL: Michelle Waymouth and Nancy Nordmann as Seventh Grade Class Sponsors; Mr. Mason McIntyre as Ninth and Eleventh Grade Class Sponsors; Mr. Jason Groves as an Eleventh Grade Class Sponsor; Mr. Bob Ross as the Twelfth Grade Class Sponsor; Ms. Carrie Orlowski as the Student Council Sponsor; and Ms. Christina Stout as the National Honor Society Sponsor;
- ELEMENTARY SPONSORS: Mrs. June Klotz as the ACES Sponsor; Mrs. Casi Painton and Mrs. Shawna Shively as Little Hoosiers Sponsors;
- AND THE FOLLOWING ADDITIONAL "PERSONNEL" ITEMS FOR THE FOOTBALL COACHING STAFF: Mr. Ron Brown as the Varsity Coach; Mr. Matt Arvesen, Mr. Rodney Younis, and Mr. Jason Groves as Assistant Football Coaches; and Mr. Jason Thompson, Mr. Shaun Belin, and Mr. Jeremy May as Volunteers for Football.

Mr. Miller made a motion to approve all personnel items as presented, but stated that he will abstain from voting on Mr. Ron Brown's coaching positions because he is Mr. Miller's relative, and Mr. Stichter stated that he will also abstain from voting on hiring Mrs. Cynthia Stichter for the same reason. The motion carried 3-0.

Mr. Miller moved to approve all teaching contracts (with his abstention for Mr. Ron Brown and Mr. Stichter's abstention for Mrs. Cynthia Stichter), bus driver contracts, and all administrator contracts and Mr. Stichter seconded the motion and it carried 3-0. (NOTE: Teacher contracts for Mr. Brown and Mrs. Stichter will be presented for approval at the August 10, 2015 meeting when a quorum of the Board will be present.)

Corporation  
Policy Updates

Mrs. Burroughs stated that Mrs. Middaugh and Mrs. Barnhart attended the meeting with Mr. Tom McKaig to review all of the updates to our Corporation Board Policies and the updates are being presented for the first reading. Mr. Stichter moved to approve the first reading and Mr. Miller seconded the motion. It carried unanimously.

Other  
Business

Mrs. Burroughs acknowledged that activity bus #1 is no longer in service because of serious engine failure and it will cost as much to repair it as the bus is actually worth. Therefore, Mrs. Mindy Klotz has recommended that the activity bus be donated to the Bourbon Fire Department for training purposes but all usable items will be removed prior to the donation. Mr. Stichter moved to donate the activity bus to the Bourbon Fire Department as recommended. Mr. Miller seconded the motion and it carried 3-0.

Subsequent to Mrs. Burroughs' recommendation, Mr. Miller moved, Mr. Stichter seconded, and the motion carried unanimously to approve the following fund raisers for the Elementary and Jr./Sr. High School for the 2015-2016 school year:

- Yearbook: Cookie Dough Sales, August 10-31, 2015
- Junior Class: Magazine Sales, August through September, 2015
- High School Football: Card Sales, Fall of 2015
- Science Club: Nelson's Golden Glo, August 28, 2015; Fall Bulbs, September through October; Nut Sales, October 19 through November 6, 2015; Spring Bulbs, March/April, 2016
- FFA: Pop Sales, Labor Day Weekend; Fruit Sales, November 2015; Marshall County Toy Tractor Show, February/March 2016; Consignment Auction, March/April, 2016
- Art Club: Chicken Dinner Sales, October 3, 2015; Popcorn Sales, January 12 through January 31, 2016
- DECA: Braided Pastries, October 5 through October 26, 2015
- Drama Club: Trivia Competition, October 11, 2015
- Performing Arts: Cheese/Sausage Sale, October 29 through November 9, 2015
- Boys Basketball: Apparel Sales, Fall/Winter
- Senior Class: Spaghetti Supper, December 4, 2015
- Girls Basketball: Free Throw-A-Thon, November, 2015
- Ag Class: Plant Sales From Class Greenhouse, April/May, 2016
- Athletic Department: Golf Scramble, May, 2016
- Cheerleading: Chicken Sales, May, 2016
- Fifth Grade – Camp Amigo: Tupperware Sales, Fall 2015; Carnation Sales – Valentine's Day; Mudlove Potter Bracelets; Carson's Community Day Booklets
- Sixth Grade – Olympics, Pushcarts, Medieval Times: Dodo Bags, Fall 2015; Airbeads Air Fresheners, Spring 2016
- Triton Elementary School Field Day: Last Thursday of the school year, Sponsor Driven

Following Mrs. Burroughs' request, Mr. Stichter made a motion to approve the same criteria for additional compensation for all classified staff as the criteria for all certified staff which is to receive additional compensation, an employee must receive a rating of "3" or "4" on their evaluation to be eligible for additional compensation. Mr. Miller seconded the motion and it carried 3-0.

Other  
Business (Cont.)

Mrs. Burroughs commented on the adoption of the new ISTEP+ tests coupled with the lack of historical data to support the testing data renders the new State instructional standards for assignment of accountability grades of A-F for Indiana school corporations with twelve options for assigning a letter grade and they have requested input from school corporations. She presented a resolution to the Board in support of Option #1 which supports assigning no A-F grade for school year 2014-2015 and carry over school year 2013-2014 A-F grade and Schools will not be held to State intervention consequences based on the retained 2013-2014 grade as this is the only fair option given the absence of historical test data. Mr. Miller move to approve the Resolution as presented and Mr. Stichter seconded the motion. It carried 3-0.

Mr. Stichter made a motion to approve Mrs. Burroughs as a second signature for IAB Financial in the event that Mrs. Michelle Babcock, Corporation Treasurer, is unable to sign vendor and payroll checks an extenuating circumstance such as an extended absence. Mr. Miller seconded the motion and it carried unanimously.

Subsequent to Mrs. Burroughs recommendation, Mr. Stichter made a motion to approve the contract for library services with the Bourbon Public Library. Mr. Miller seconded the motion and it carried 3-0. Mrs. Burroughs and the Board welcomed Ms. Heather Barron to her new position as she oversees the library at the Jr./Sr. High School and the Bourbon Public Library.

Mr. Miller made a motion to approve transferring processing of cafeteria funds from the building level ECA Treasurers to the Corporation Treasurer as recommended by the findings of the Auditors from the Indiana State Board of Accounts. Mr. Stichter seconded the motion and it carried 3-0. Mrs. Middaugh requested that it be noted that there has been no mishandling of funds at the building levels and this is only a procedural change that has been recommended by the State Board of Accounts for all Indiana School Corporations.

Mr. Stichter moved, Mr. Miller seconded, and the motion carried unanimously, to approve the quote of Vanadco Signs for constructing a new sign for the gym at the Jr./Sr. High School to acknowledge past athletic conferences of which we have been a member.

Mrs. Connie Lemler from First Source Bank gave a presentation on the College 529 Savings accounts. First Source Bank is interested in partnering with Triton School Corporation to publicize the availability and advantages of these accounts for students and their parents.

Superintendents  
Report

Mrs. Burroughs identified the following core values that have been recognized within the last month:

Superintendents  
Report (Cont.)

**Continuous Improvement:** The school board retreat that was held on June 19th is evidence of the Board’s desire to continually improve by establishing goals so they can make good decisions for Triton School Corporation

**High Expectations:** The summer online classes that are offered to students so they can receive the credits they need in core classes for graduation is an example of high expectations.

**Shared Leadership:** Mrs. Burroughs acknowledged all of the summer remodeling projects and she commented on the great job that the custodians are doing in getting the buildings ready before school begins in August are examples of shared leadership.

**Social Responsibility:** Mrs. Burroughs identified the “Countdown to Kindergarten” program which was implemented for students that didn’t attend pre-school prior to being enrolled in kindergarten for the 2015-2016 school year.

**Evidence-Based Decision Making:** Mrs. Babcock is preparing the school budget for the 2016 calendar year.

**Accountability:** The summer school program for elementary students, the summer meal program headed up by Mrs. Peggy Patrick, and Triton School Corporation having the highest IREAD score in Marshall County is evidence of accountability.

Mrs. Burroughs reported that the first day of school for our staff will be August 3 and students will return on August 4.

Mrs. Burroughs apprised the Board of the commercial publicizing enrolling students in Triton School Corporation will be running on Channel 22.

Patrons’  
Comments

There were no comments from patrons.

Building  
Reports

Mr. Ross gave a report on the remodeling project at the high school and he commented on the upcoming school year.

Adjournment

There being no other business to come before the Triton Board of School Trustees, at 8:00 PM, Mrs. Middaugh declared the meeting adjourned.