

TRITON SCHOOL CORPORATION  
ADMINISTRATION OFFICE  
100 TRITON DRIVE  
BOURBON, IN 46504-1801

**\*\*\* BOARD MINUTES \*\*\***

**Board/Directors Retreat, Regular Session and Executive Session August 8, 2016**

The Board of School Trustees of Triton School Corporation, Marshall and Kosciusko Counties, met for the Board/Directors Retreat in the Jr./Sr. High School Media Center at 5:00 PM, and then they met in regular session and executive session in the Administration Office, 100 Triton Drive, Bourbon, Indiana at 7:00 PM on August 8, 2016.

Members Present: Mrs. Amy Middaugh, Mr. Kevin Boyer, Mrs. Terri Barnhart, Mr. Ken Miller, and Mr. Steve Stichter were present for all of the meetings.

Members Absent: None.

Others Present: Mrs. Donna Burroughs – Superintendent, Mr. Tom McFarland – Business Manager, Mrs. Melinda Klotz – Transportation Director, Mr. Bruce Gephart – Maintenance Director, Mr. Jeremy Riffle – Elementary Principal, Mr. Robert Ross – Jr./Sr. High School Principal, Mr. Mason McIntyre – Athletic Director/Dean of Students, Mrs. Christine Cook – Administrative Assistant/Data Assessment Coordinator, Mr. Ron Brown – Secondary Teacher, Mr. Jim Master – Reporter, and Mr. Brent Johnson – Patron.

**\*\*\* BOARD/DIRECTORS RETREAT \*\*\***

The Board Members, Mrs. Burroughs, Directors, Principals, and Administrative Assistants met at 5:00 PM in the media center at the Jr./Sr. High School for the Board/Directors Retreat.

Adjournment The Board/Directors Retreat adjourned at 6:35 PM.

**\*\*\* REGULAR SESSION \*\*\***

The regular session was called to order in the Administration Office at 7:00 PM, by Mrs. Middaugh. Everyone listed above was present at the regular session with the exception of Mrs. Klotz, Mr. Gephart, and Mr. McIntyre.

Consensus Agenda Mrs. Barnhart made a motion to approve accounts payable vouchers #1941 - #2099 in the amount of \$392,386.45 and payrolls #14 - #15 for \$322,353.06 for a grand total of \$714,739.51; and to approve the public hearing and regular session minutes of the July 11, 2016, meeting. Mr. Stichter seconded the motion and it carried 5 – 0.

Patrons' Comments Mr. Johnson stated he supports having a bus from Triton School Corporation transporting students residing within the Argos Community Schools district each day so they can attend school at Triton.

## Personnel

Mr. Stichter moved, Mr. Miller seconded, and the motion carried unanimously to approve the following personnel items:

- Hire Mrs. Lisa Bemish as a full-time Bus Driver retroactive to her start date of August 3, 2016;
- Hire Mrs. Jessica Firestone as a Substitute Bus Driver;
- Accept the resignation of Mrs. Heather Sell as a Jr./Sr. High School Special Needs Instructional Assistant;
- Accept the resignation of Mrs. Paula Meredith as a part-time Lunchroom Supervisor at the Jr./Sr. High School;
- Accept the resignation of Mrs. Heather Weissert as a Special Needs Nurse;
- Accept the resignation of Mr. Travis Cooper as a Cross Country Assistant Coach;
- Hire Mrs. Haley Young as a Jr./Sr. High School Special Needs Instructional Assistant;
- Hire Mrs. Stephanie Andrews as a Jr./Sr. High School Special Needs Instructional Assistant retroactive to her start date of August 2, 2016;
- Hire Mrs. Rachelle Meister as a part-time Lunchroom Supervisor at the Jr./Sr. High School retroactive to her start date of August 4, 2016;
- Approve the request of Mrs. Denise Voreis for a family medical leave of absence from August 2 – August 28, 2016;
- Approve the contract of Mrs. Donna Burroughs as Superintendent as presented at the meeting on July 11, 2016 and also extend her contract to three years;
- Approve extending the administrators' contracts to a two-year contract for Mr. Jeremy Riffle as the Elementary Principal, Mrs. Christine Cook as the Elementary Administrative Assistant/Data Assessment Coordinator, Mr. Robert Ross as the Jr./Sr. High School Principal, and Mr. Mason McIntyre as the Athletic Director/Dean of Students;
- Approve hiring the following coaches/sponsors for the 2016/2017 school year:
  - Mr. Bryce Wanamacher – Cross Country Assistant Coach;
  - Cheerleading Sponsors: Miss Ana Bumbaugh as the Junior Varsity/Varsity Cheerleading, and Mrs. Dara Greenawalt as the Elementary Cheerleading Sponsor;
  - Volleyball: Miss Gayle Perry – Varsity Volleyball Coach, and Mrs. Jamey Baker and Mrs. Terrin Meister-Robbins as the Varsity Assistant Coaches;
  - Mr. Andrew Cora as the Color Guard Instructor;
  - Mrs. June Klotz as the ACES Sponsor;
  - Little Hoosiers Sponsors: Mrs. Shawna Shively and Mrs. Casi Painton;
  - Class Sponsors: Mrs. Michelle Waymouth – Seventh Grade, Mrs. Nancy Nordmann – Eighth Grade, Mr. Mason McIntyre – Ninth Grade, Mr. Jason Groves and Mrs. Michelle Waymouth – Eleventh Grade, and Mr. Robert Ross – Twelfth Grade;
  - Mrs. Christina Stout – National Honor Society Sponsor; and
  - Miss Carrie Orłowski – Student Council Sponsor.

Corporation  
Policy – First  
Reading

Mrs. Burroughs presented the revisions and additions to the Corporation policies as recommended by NEOLA. This is considered the first reading.

## 2017 Budget

Mr. McFarland presented an overview of the proposed annual budget for 2017. Mr. Stichter made a motion to allow the Administration Office to advertise the annual budget for 2017. Mr. Boyer seconded the motion and it carried 5-0.

Other  
Business

Subsequent to Mrs. Burroughs recommendation, Mr. Miller made a motion to approve establishing out-of-district bus stops primarily in Argos. Discussion occurred. Mr. Stichter seconded the motion and it carried unanimously. Argos children that enroll at Triton School Corporation will be transported by a Triton school bus beginning on the morning of August 10, 2016, from the parking lot located near the intersection of State Road 10 and State Road 31 in Argos.

Mr. McFarland gave a presentation on the upcoming bond project.

Mrs. Burroughs presented a resolution supporting local school districts being able to continue to serve children in their own communities and seeking provisions through State funding to enable small, rural schools the ability to do so. Mr. Boyer made a motion to adopt the resolution as presented. Mrs. Barnhart seconded the motion and it carried 5-0.

Following Mrs. Burroughs recommendation, Mrs. Barnhart made a motion to approve the quote from The Paper Corporation in the amount of \$6315.20 for the purchase of paper for the 2016-2017 school year. Mr. Miller seconded the motion and it carried unanimously.

Superintendent's  
Report

Mrs. Burroughs identified the following core values that have been recognized since the previous meeting on July 11:

**Continuous Improvement:** The football program was recognized for continuous improvement. Over sixty student athletes are participating in the football program this year.

**High Expectations:** Mrs. Burroughs recognized Miss Gayle Perry for her willingness to return to coaching volleyball.

**Shared Leadership:** The Triton Tribute Newsletter is evidence of shared leadership as it includes the whole community in school news. Mrs. Burroughs expressed her appreciation to the Board for providing the meat for the staff luncheon on August 2<sup>nd</sup>.

**Social Responsibility:** Mrs. Burroughs acknowledged the teachers for school supplies they provided for their classrooms and students when school resumed last week.

**Evidence-Based Decision Making:** Mrs. Burroughs recognized Mr. McFarland for his effort in preparing the annual budget for 2017 and his constant monitoring of the 2016 budget.

**Accountability:** Mr. Gephart and his staff exhibited accountability in cleaning and getting the buildings ready for the new school year with no extra assistance with the cleaning duties thus saving funds in the maintenance budget.

Mrs. Burroughs updated the Board on the sixth grade fund raiser that was approved at the July 11<sup>th</sup> Board meeting. The company that has been used in the past for the DoDo bags no longer offers this product. Therefore, the sixth grade will do the same type of fund raiser, but the company that will be utilized will be Mixed Bag Designs.

Mrs. Burroughs requested Board approval allowing the Corporation to utilize the services of Ms. Johnna Watson who is an employee of Argos Community Schools for our School Psychologist needs; and to also approve utilizing the services of Mrs. Jill Houin as an eLearning Coach and for assisting the Triton staff with implementing technology in the classroom. Both of these services are considered contracted services. Mrs. Barnhart made a motion to approve Mrs. Burroughs requests for Ms. Watson's and Mrs. Houin's services. Mr. Boyer seconded the motion and it carried 5-0.

Patrons'  
Comments

There were no patrons' comments.

Building  
Reports

Mr. Riffle provided an update on events at the Elementary.

Mr. Ross reported on events at the Jr./Sr. High School.

Adjournment

There being no other business to come before the Triton Board of School Trustees, Mrs. Middaugh declared the regular session adjourned at 7:37 PM.

**\* \* \* \* EXECUTIVE SESSION \* \* \***

The executive session was called to order in the Administration Office at 7:45 PM, by Mrs. Middaugh. All of the Board Members and Mrs. Burroughs were present at the executive session.

TOPIC OF DISCUSSION: Pending Litigation as per I.C. 5-14-1.5-6.1(b)(2)(B).

No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Adjournment

The meeting adjourned at 8:50 PM.